



**METROPOLITAN**  
PLANNING ORGANIZATION  
LAS CRUCES DONA ANA MESILLA

**Mesilla Valley Metropolitan Planning Organization**

# **FY 2018 Annual Performance and Expenditure Report (APER)**

**On**

**Unified Planning Work Program**

**Federal Fiscal Year 2017**

**(Oct. 1, 2017 through Sept. 30, 2018)**

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**Mesilla Valley Metropolitan Planning Organization**

CITY OF LAS CRUCES

700 North Main, Las Cruces, New Mexico 88001-1120

(575) 528-3225-telephone (575) 528-3155-fax <http://mesillavalleympo.org/>.

## **Mesilla Valley Metropolitan Planning Organization**

Councillor Jack Eakman, City of Las Cruces-Chair of the Policy Committee  
Commissioner Ben Rawson, Doña Ana County - Vice Chair of the Policy Committee  
Trustee Carlos Arzabal, Town of Mesilla  
Mayor Nora L. Barraza, Town of Mesilla  
Trent Doolittle, District Engineer, NMDOT  
Commissioner Kim Hakes, Doña Ana County  
Trustee Stephanie Johnson-Burick, Town of Mesilla  
Commissioner Isabel Solis, Doña Ana County  
Councillor Gill M. Sorg, City of Las Cruces  
Councillor Gabriel Vasquez, City of Las Cruces

### **Contributing Staff:**

VACANT, MPO Officer  
Andrew Wray, Acting MPO Officer/Transportation Planner  
Michael McAdams, Transportation Planner  
Debra Fuller, Senior Planning Technician

### **Special Thanks for Providing Data or Comments:**

MVMPO Technical Advisory Committee (TAC)  
MVMPO Bicycle and Pedestrian Facilities Advisory Committee (BPAC)  
Federal Highway Administration – New Mexico Division  
Federal Transit Administration Region VI  
South Central Regional Transit District (SCRTD)  
NMDOT Transportation Planning and Safety Division  
NMDOT Transit and Rail Division  
NMDOT District 1

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Mesilla Valley Metropolitan Planning Organization and the City of Las Cruces fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MVMPO Title VI Coordinator at (575) 528-3225-tel. (575) 528-3155-fax or email [mpo@las-cruces.org](mailto:mpo@las-cruces.org) or visit our website at <http://mesillavalleympo.org/>

## Narrative Summary

### **Task 1: Program Support and Administration**

MPO Staff performed required administrative tasks and held MPO Committee meetings. MPO Staff trained the MPO Committees on performance targets, the MPO traffic count program, transit data collection, the eSTIP, MPO procedures, pedestrian safety, roundabouts, and the NMDOT Policies and Procedures Manual.

### **Task 2: Transportation Improvement Program (TIP)**

In 2017, the New Mexico Department of Transportation implemented an Electronic Statewide Transportation Improvement Program (eSTIP). This is an online database and reporting tool to improve the efficiency of TIP documentation and reporting. The implementation of the eSTIP resulted in significant efficiencies. MPO Staff processed TIP amendments and administrative modifications. MPO Staff developed and published the 2017 Annual Listing of Obligated Projects.

### **Task 3: General Development and Data Collection/Analysis**

MPO Staff continued the traffic count program, 177 counts were performed during FFY 2018.

MPO advised local governments on transportation planning related to development process.

MPO Staff deployed Automated Passenger Counters on RoadRUNNER Transit buses to monitor transit ridership on the system.

### **Task 4: Transportation Planning**

MPO Staff processed an amendment to the MTP which modified the adopted Truck Route Map.

The MPO adopted Safety Performance Targets for calendar year 2018.

MPO Staff worked on the development of an annual MPO Safety Report.

MPO continued to work with Safe Routes to School Coalition.

### **Task 5: Special Studies, Plans, Projects and Programs**

Coordinated with regional agencies through participation in Regional Leadership Consortium.

MPO Staff worked on the development of a Mesilla Valley MPO Safety Report.

Funding to support the participatory mapping project never materialized and no work was done on the project.

Funding to support the A-Mountain Study Area never materialized and no work was done on the project.

The Missouri Corridor Study was already completed.

MPO Staff supported the development of the City of Las Cruces Active Transportation Plan.

## MPO APER Budgeted Staff Hours Summary

Staff Hours Summary FFY18							
Tasks	Budgeted Hours	Q1	Q2	Q3	Q4	Total Actual hours	Percentage actual differs from budgeted*
1	3925.5	445	523	474	513	1955	-50.20%
2	1395.5	81	18	18	34	151	-89.18%
3	4507.5	1047	2804	2825	2652	9328	51.68%
4	3236.5	261	523	489	628	1901	-41.26%
5	770	124	116	107	46	393	-48.96%
TOTAL	13835	1958	3984	3913	3873	13728	

\*if actual hours differ from budgeted hours by more than 20% for any Task, provide a narrative explanation below

### Explanation:

Task 1 – Staffing transitions and internal MPO operational changes resulted in fewer hours spent on administrative activities than budgeted in FFY 18.

Task 2 – Increased efficiencies brought about by the implementation of the NM eSTIP and the related requirement of project lead agencies doing more eSTIP data entry resulted in substantial time savings in TIP management.

Task 3 – MPO Staff performed more modeling work, population and land use analysis, and GIS and database work in preparation for the impending MTP update in FFY 18 than anticipated. Additionally, outreach efforts were made to the MPO member jurisdictions in preparation for the MTP update.

Task 4 – FFY 18 saw less interaction with the South-Central Regional Transit District than anticipated. Additionally, repeated MPO Staff losses and transitions in FFY 18 resulted in reduced interaction with the Las Cruces Public Schools Safe Routes to School Program.

Task 5 – Many of the budgeted Special Studies were either closed or saw no movement during FFY 18. Of note, the Regional Leadership Consortium appears to be winding down.

## MPO APER Budget Summary by Line item PL Funds

FFY18 Budget Summary by Line Item							
Line Item	Budgeted	Q1	Q2	Q3	Q4	Actual	Percentage actuals differ from budgeted*
Personnel	235,000.00	45,526.05	39,361.92	47,734.90	36,562.97	169,185.84	-28.01%
Benefits	43,000.00	12,545.50	10,767.63	12,925.18	13,443.22	49,681.53	15.54%
Travel	8,000.00	1,403.45	256.00	783.29	0.00	2,442.74	-69.47%
Maint & Service Agreements	2,835.00	0.00	0.00	0.00	2,321.16	2,321.16	-18.12%

Vehicle Repair & Maintenance	1,170.00	97.61	0.00	0.00	33.00	130.61	-88.84%
Fuel	585.00	0.00	152.33	412.12	283.84	848.29	45.01%
Professional Technical Service	1,170.00	0.00	0.00	0.00	0.00	0.00	-100.00%
Postage and Freight	500.00	0.00	0.00	0.00	0.00	0.00	-100.00%
Advertising	1,756.00	299.99	250.77	153.63	159.09	863.48	50.83%
Print & Copy Fees	2,925.00	0.00	0.00	0.00	0.00	0.00	-100.00%
Purchased Services General	26,100.00	4,387.30	961.65	19,170.04	1,541.38	26,060.37	-.15%
Membership and Dues	2,575.00	479.00	248.00	0.00	0.00	727.00	-71.77%
Audio/Magazine Periodical/Book	117.00	0.00	0.00	0.00	0.00	0.00	-100.00%
Supplies General	1,814.00	560.86	165.52	460.68	343.61	1530.67	-15.62%
Software	687.00	0.00	0.00	0.00	0.00	0.00	-100.00%
Minor Equipment	2,160.00	0.00	1,398.00	3,539.52	0.00	4,937.52	56.25%
Other (please specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>358,679.00</b>	<b>65,299.76</b>	<b>53,561.82</b>	<b>81,209.65</b>	<b>54,688.27</b>	<b>254,759.50</b>	<b>-28.97%</b>

\*if any line item differs from budgeted amount by more than 20%, provide a narrative explanation below

**Explanation:**

Personnel – There were repeated MPO Staff vacancies and transitions in FFY 18 that resulted in less expenditure on Personnel than budgeted.

Travel – MPO Staff did not travel in FFY 18 as much as anticipated, partially due to staff vacancies and transitions.

Vehicle Repair & Maintenance – MPO Vehicles did not require as much maintenance as anticipated in FFY 18.

Professional Technical Service – MPO did not contract any consultants in FFY 18.

Postage and Freight – MPO did not send out substantial mailings in FFY 18.

Advertising – Cost changes for meeting advertisement and some special meetings resulted in higher than anticipated advertising costs.

Print and Copy Fees – Due to MPO Staff changes, the MPO was not able to produce the map products originally anticipated for FFY 18.

Membership and Dues – Members of MPO Staff ended their paid memberships in some previously subscribed organizations.

Audio/Magazine/Periodical/Book – MPO did not purchase any of these materials in FFY 18.

Software – MPO did not purchase new software in FFY 18.

Minor Equipment – Several new computer work stations were purchased by the MPO during FFY 18.

## WORK PROGRAM TASKS

The MPO's work program tasks are described in this section and are organized as shown below. Funding sources for all tasks are included in Appendix A.

<b>Task 1 - Program Support and Administration</b>	
1.1	Program Management and Administration
1.2	UPWP and Quarterly and Annual Reporting
1.3	Public Participation Plan and Title VI Plan and Monitoring (includes Environmental Justice)

1.4	Committee Meetings
1.5	Website and Other Communications
1.6	Staff Training and Professional Development
1.7	Board Member Training
1.8	State and Federal Coordination
<b>Task 2 - Transportation Improvement Program (TIP)</b>	
2.1	TIP Development
2.2	TIP Management
2.3	Annual Project Listing and Obligation Report
<b>Task 3 - General Development and Data Collection/Analysis</b>	
3.1	Traffic Counting and Reporting
3.2	Population and Land Use Data Collection
3.3	Travel Demand Model Maintenance
3.4	Software Upgrades
3.5	Highway Functional Classification Review and Update
3.6	GIS Data Development, Mapping and Database Management
3.7	Development Review
3.8	Planning Consultation & Local Transportation Planning Assistance
<b>Task 4 - Transportation Planning</b>	
4.1	Metropolitan Transportation Plan (MTP)
4.2	Safety Analysis and Planning
4.3	Safe Routes to School
4.4	ITS - Intelligent Transportation Systems Planning
4.5	Land Use/Transportation Integration
4.6	Regional Transit District
<b>Task 5 - Special Studies, Plans, Projects and Programs</b>	
5.1	Regional Leadership Consortium
5.2	Transportation Asset and Safety Management Plan/ Performance Measure Implementation
5.3	Participatory Mapping
5.4	A- Mountain Study Area
5.5	Missouri Corridor Study Phase A
5.6	Participation in City of Las Cruces Active Transportation Plan

## Task 1 - Program Administration and Management

This Task consists of activities necessary for the administration, management, and operation of the MPO. This includes basic overhead, administrative costs, UPWP development, budget and financial management, annual and quarterly reports, general public participation, and public information.

Estimated Cost for Task 1 (includes all subtasks) = \$209,348

Est. Staff Hrs.	Avg. Rate	Staff Cost	Consul. Hrs.	Con. Rate	Con. Cost	Other Costs	Est. TOTAL
7851	\$20.00	\$157,011	0	\$100.00	\$0.00	\$52,337	\$209,348

### 1.1 Program Support and Administration

This task encompasses general administration and oversight of the MPO. Included in this task are: staff meetings, day-to-day MPO activities, preparing and posting meeting agendas, review and revisions (if needed) of Metropolitan Transportation Board Bylaws and other similar administrative activities. This includes monitoring MPO progress in meeting scheduled deadlines in various state and federal policies, procedures and regulations.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products:

Reimbursement Invoices are due the 25<sup>th</sup> day of the month following each FY quarter.

### 1.2 UPWP - Unified Planning Work Program and Quarterly & Annual Reporting

Monitor and revise, if necessary, the current UPWP. Develop the following UPWP for the next fiscal period. Prepare quarterly reports on the progress of main tasks and an annual report at the end of each Federal Fiscal Year.

Responsibilities: MPO staff and other agencies as necessary. For development of the next UPWP, RoadRunner Transit, and NMDOT will be involved.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Quarterly Reports	X			X			X			X			X			X			X			X		
Annual Perf. & Expen. Rpt.			X											X										
1 <sup>st</sup> Draft UPWP (FY 2017-18)																	X							
Revised UPWP to Policy Committee																					X			
Amend. UPWP (if needed)			X			X			X			X		X		X			X		X			X

### 1.3 Public Participation Plan and Title VI Plan and Monitoring



Implement the *Public Participation Procedures for the Mesilla Valley MPO* and monitor progress. Conduct surveys, online surveys, hold workshops and focus groups, utilize visualization techniques, and employ other methods to disseminate information and gather public input in the transportation planning process. Review the *Public Participation Procedures* (revise if necessary) prior to the development of the Metropolitan Transportation Plan.

Implement the *MVMPO Title VI Plan (contained within the PPP)* and monitor environmental justice issues. Assure that all communications and public involvement efforts comply with the plan. Prepare the Annual Title VI Report (refer to page 4 or *Title VI Plan*). Review the *Title VI Plan* prior to the quadrennial Federal Certification Review and prepare revisions if necessary. Resolve all complaints in accordance with the *Title VI Plan*.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Annual Title VI Report			X												X									
Rev Title VI Plan/Quad Rev	This does not occur in the fiscal period of this UPWP																							
Resolution of Complaints	This task occurs if and when a complaint is filed.																							

**1.4 Committee Meetings.**

Public meetings of the MVMPO and its advisory committees are the foundation of the MVMPO Transportation Planning Process. The MVMPO is directed by the Policy Committee. Monthly meetings of the Policy Committee are held to review and take action on various transportation issues in the urban area. The Policy Committee has established two advisory committees. The Technical Advisory Committee (TAC) is made up professionals from member governments and other agencies that are regional planning partners for the transportation system. The Bicycle and Pedestrian Facilities Advisory Committee is made up of citizens interested in bicycle and pedestrian issues and staff from the CLC, DAC, TOM, and NMDOT. Both committees provide advice to the Policy Committee and allow for more public participation.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Policy Committee Meetings	X	x	x	X	x		X	x	x		x	x	X	x	x	X	x		X	x	x		x	x
TAC Meetings	x	x	x	x	x	X	X	x	x		x	x	x	x	x	x	x	x	X	x	x		x	x
BPFAC Meetings	x			x		x	x	x		x	x		x			x		x	x	x		x	x	
Pub Mtg FY 2016-2021 TIP						X	X																	
Review Pub. Part. Proc.	This is done prior to start of MTP development and as needed.																							

**1.5 Website and Other Communications**

Produce the *Intersections* E-newsletter, maintain and update the MPO pages on CLC’s website and use other methods to disseminate information.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Travel Times E-Newsletter	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Website Maint & Update	This is an ongoing activity.																							

**1.6 Staff Training and Professional Development**

Staff will attend meetings, workshops, webinars, and conferences designed to enhance their technical and professional skills and promote coordination between the MPO and other professional staff and stakeholders.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Representative Conferences, Training and Workshops

Attendance is dependent upon review of conference course/session offerings, conference costs, travel costs, conference location, employee work schedules and work load, etc. and may be subject to change. Other workshops and conferences may be attended by staff depending on funding availability and course offerings.

- ITS America
- Assoc. of Metropolitan Planning Organizations (AMPO) Conference
- American Planners Association (APA) Conference
- NM APA
- Smart Growth conference
- National Highway Institute (NHI) and National Transit Institute (NTI) courses
- Transportation Research Board (TRB) Conference
- VISUM modeling training
- a socioeconomic modeler's conference
- a pedestrian-bicycle planning seminar
- webinars hosted by APA, ITE and other agencies

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
MPO Quarterly Mtgs			x			x			x			x			x			x			x			x
Other Conferences/Training	The schedule is dependent upon course offerings and staff work load.																							

**1.7 Board Member Training**

Board member training and workshops to educate policy board members and possibly other committee members as to their roles and responsibilities regarding the transportation planning

process. Training subjects will include the topics listed below and others that become issues on state and national transportation issues.

Listing:

- Performance Measures Overview
- Agency Coordination in MVMPO region
- NMDOT Policy and Procedures Manual
- MTP update: Financial Plan, Current Conditions, Strategy Toolboxes
- Transit Performance Measures
- Role of local agencies in Transportation Planning Process
- TIP Policies and Procedures
- Safety Performance Measures
- Environmental Justice

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Board and committee member training	x	x	x	x	x		x	x	x		x	x	x	x	x	x	x		x	x	x		x	x

**1.8 State and federal Coordination**

Staff will promote coordination among the Mesilla Valley MPO, other state MPOs, and State and Federal Transportation agencies.

Responsibilities: MPO staff, State and federal agencies.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Organ Mountain Desert Peaks National Monument transportation network (BLM)																								
Other as needed	As needed											As needed												

1 <sup>st</sup> Q. Report	1.1 Administrative duties were conducted. 1.2 Quarterly report submitted to NMDOT. 1.3 No Title VI complaints were filed this quarter. 1.4 Committee meetings were held. 1.5 Website was maintained, and monthly e-newsletter produced. 1.6 Staff participated in various web-based training. 1.7 Committees were trained on crash data 1.8 District 1 coordination meetings.
2 <sup>nd</sup> Q. Report	1.1 Administrative duties were conducted. 1.2 Quarterly report submitted to NMDOT 1.3 No Title VI complaints were filed. 1.4 Committee meetings were held. 1.5 Website was maintained and monthly e-newsletter produced.

	<p>1.6 Staff participated in in-person and various web-based training.</p> <p>1.7 Committees were trained on transit data collection and the NM eSTIP.</p> <p>1.8 District 1 coordination meetings were held, MVMPO Staff attended the MPO Quarterly at MRCOG.</p>
3 <sup>rd</sup> Q. Report	<p>1.1 Administrative duties were conducted.</p> <p>1.2 Quarterly report submitted to NMDOT</p> <p>1.3 No Title VI complaints were filed.</p> <p>1.4 Committee meetings were held.</p> <p>1.5 Website was maintained and monthly e-newsletter produced.</p> <p>1.6 Staff participated in in-person and web based training.</p> <p>1.7 Committees were trained on transit data collection and the NM eSTIP.</p> <p>1.8 District 1 coordination meetings were held, MVMPO Staff attended the MPO Quarterly at FMPO.</p>
4 <sup>th</sup> Q. Report	<p>1.1 Administrative duties were conducted.</p> <p>1.2 Quarterly report submitted to NMDOT</p> <p>1.3 No Title VI complaints were filed.</p> <p>1.4 Committee meetings were held.</p> <p>1.5 Staff maintained the MPO website and produced the monthly e-newsletter.</p> <p>1.6 Staff participated in web based training.</p> <p>1.7 Committees were trained in Pedestrian Safety and the NMDOT Policies and Procedures Manual</p> <p>1.8 District 1 coordination meetings were held.</p>
End of Year Report – Supplemental, if needed	<p>MPO Staff performed required administrative tasks and held MPO Committee meetings. MPO Staff trained the MPO Committees on performance targets, the MPO traffic count program, transit data collection, the eSTIP, MPO procedures, pedestrian safety, roundabouts, and the NMDOT Policies and Procedures Manual.</p>

## Task 2 - Transportation Improvement Program (TIP)

This task covers the development, monitoring, and management of the Transportation Improvement Program (TIP) which implements transportation projects through federal, state, and local funding programs. The TIP spans a period of six years with the first four years constituting the federal TIP and the 5<sup>th</sup> and 6<sup>th</sup> year serving as informational years. The TIP must be fiscally constrained therefore; the total amount of funds programmed does not exceed the total amount of funding available.

Estimated Cost for Task 5 (includes all subtasks) = \$66,783

Est. Staff Hrs.	Avg. Rate	Staff Cost	Consul. Hrs.	Con. Rate	Con. Cost	Other Costs	Est. TOTAL
2791	\$20.00	\$55,826	0	\$100.00	\$0.00	\$13,957	\$69,783

### 2.1 TIP Development

Develop and adopt a list of projects to be funded with federal transportation funds and regionally significant projects funded with state or local funds.

Responsibilities: All agencies through the TAC (Technical Advisory Committee), which is responsible for the development of the TIP with MPO staff input and facilitation.



1 <sup>st</sup> Q. Report	2.1 No activity this quarter. 2.2 Administrative modifications processed. 2.3 Published the Annual Listing and Obligation Report for FY17
2 <sup>nd</sup> Q. Report	2.1 No activity this quarter. 2.2 Administrative adjustments processed. 2.3 No activity this quarter.
3 <sup>rd</sup> Q. Report	2.1 No activity this quarter. 2.2 Administrative adjustments processed. 2.3 No activity this quarter.
4 <sup>th</sup> Q. Report	2.1 Staff began initial work begun on the next TIP Open Call for Projects. 2.2 Staff processed TIP Amendments and Administrative Adjustments. 2.3 No activity this quarter.
End of Year Report – Supplemental, if needed	In 2017, the New Mexico Department of Transportation implemented an Electronic Statewide Transportation Improvement Program (eSTIP). This is an online database and reporting tool to improve the efficiency of TIP documentation and reporting. The implementation of the eSTIP resulted in significant efficiencies. MPO Staff processed TIP amendments and administrative modifications. MPO Staff developed and published the 2017 Annual Listing of Obligated Projects.

## Task 3 - General Development and Data Collection/Analysis

This consists of general planning activities, data collection, socioeconomic projections, mapping services, orthophotography, travel demand/traffic forecasting, development review, and local assistance.

Estimated Cost for Task 2 (includes all subtasks) = \$300,499

Est. Staff Hrs.	Avg. Rate	Staff Cost	Consul. Hrs.	Con. Rate	Con. Cost	Other Costs	Est. TOTAL
9015	\$20.00	\$180,299	0	\$100.00	\$0.00	\$120,200	<b>\$300,499</b>

### 3.1 Traffic Counting and Reporting

Collect and process traffic data for routine monitoring of the transportation network, report data to NMDOT and conduct special needs traffic counts as needed. Counts are collected on all major roads in the MVMPO region for a total of approximately 600 count locations. (See Appendix E for count locations and cycle) Each location is counted once every three years (approx. 200 counts/year) and all counts are reviewed to confirm they meet the Highway Performance Monitoring System standards of FHWA and the NMDOT.

Data collection is conducted system-wide as well as targeted locations and includes traffic counts, directional volume data, vehicle classification, bicycle counts, pedestrian counts, and intersection turning movements. Data is archived and logged into the traffic counts database and shared with local agencies for use in transportation planning activities. The Traffic Counts Program operates servers to receive traffic data from member agencies' ITS networks (including NMDOT-ITS). All reports and analyses are made available to member agencies and the general public. Funds are managed each fiscal year to maintain a reserve of funding that allows for the timely replacement of the traffic counting vehicle (approx. every 5-6 years) and counter machines (approx every 10-15 years).

Special Notes: add as needed

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Conduct Traffic Counts	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Quarterly Transmittal	X			X			X			X			X			X			X			X		
Annual Traffic Flow Map							x												x					
Develop non-motorized reporting	x	x	x																					
Develop transit passenger reporting															X	X	X	X	X	x				

### 3.2 Population and Land Use Data Collection

Collect, maintain and analyze multiple types of socioeconomic and demographic data. Provide forecasts for transportation planning purposes and for use by local and state agencies. Analyze and present data regarding growth and land use to member governments, planners, and the general public. The MPO serves

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Collect & Analyze Data	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Economic Impacts of Proj.	As needed on a project-by-project basis.																							
Planning Scenario Devel.																								

**3.3 Travel Demand Model Maintenance**

The MPO currently uses VISUM as the travel demand modeling program. Model runs are conducted upon request by various agencies and for development of the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP). Updates are done periodically, to the model's socioeconomic and demographic data, the roadway network and transit network.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Model Maint. & Updates	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Model Runs	As needed.																							
Model Calibration to 2015 data															X	X	X	x						

**3.4 Software Upgrades**

Describe any upgrades to travel demand model, new software purchases, etc.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Upgrade VISUM 15															X									

**3.5 Highway Functional Classification Review and Update**

Review the current Highway Functional Classification and revise if necessary. Major changes to the Highway Functional Classification occur approximately 2-3 years after each US Decennial Census in accordance with federal procedures. However, new roadways and changes in roadway utilization sometimes require revisions to the system; these are conducted on an as-needed basis.





### 3.8 Planning Consultation and Local Transportation Planning Assistance

The MPO will assist local agencies with the development of the transportation element of their comprehensive plans and other planning documents. The level of MPO involvement is dependent upon available resources.

MPO staff will assist local agencies with progressing capital improvement projects funded in the TIP through the project development process, certification process, and the process for the obligation of funds.

This subtask also includes routine, cooperative planning efforts with NMDOT, FHWA, FTA, other federal agencies, municipalities, transit agencies, natural resource agencies, and other similar agencies.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match

#### Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Transp. Elem. for Plans	As requested and as MPO resources allow.																							
Capital Project Assistance	As requested and as initiated by the TIP coordinator.																							

1 <sup>st</sup> Q. Report	<ul style="list-style-type: none"> <li>3.1 Calendar year 2017 traffic counts completed.</li> <li>3.2 Began census coordination.</li> <li>3.3 No activity this quarter.</li> <li>3.4 Training on Rideshare software.</li> <li>3.5 No activity this quarter.</li> <li>3.6 Input speed and classification data into GIS database</li> <li>3.7 Reviewed development applications to city and county for consistency with MTP.</li> <li>3.8 TIP coordination with local jurisdictions.</li> </ul>
2 <sup>nd</sup> Q. Report	<ul style="list-style-type: none"> <li>3.1 Calendar year 2018 traffic counts begun.</li> <li>3.2 Continued census coordination.</li> <li>3.3 No activity this quarter.</li> <li>3.4 No activity this quarter.</li> <li>3.5 No activity this quarter.</li> <li>3.6 Inputted speed, classification, and crash data into GIS database.</li> <li>3.7 Reviewed development applications to city and county for consistency with MTP.</li> <li>3.8 Ongoing TIP and project coordination with local jurisdictions.</li> </ul>
3 <sup>rd</sup> Q. Report	<ul style="list-style-type: none"> <li>3.1 Traffic counts continued. Purchased two automatic passenger counters for RoadRUNNER buses.</li> <li>3.2 No activity this quarter.</li> <li>3.3 No activity this quarter.</li> <li>3.4 No activity this quarter.</li> <li>3.5 No activity this quarter.</li> <li>3.6 Input speed, classification, and crash data into GIS database.</li> <li>3.7 Reviewed development applications to City and County for consistency with MTP.</li> <li>3.8 Ongoing TIP and project coordination with local jurisdictions.</li> </ul>
4 <sup>th</sup> Q. Report	<ul style="list-style-type: none"> <li>3.1 Traffic counts continued.</li> <li>3.2 No activity this quarter.</li> </ul>

	<p>3.3 No activity this quarter.</p> <p>3.4 No activity this quarter.</p> <p>3.5 No activity this quarter.</p> <p>3.6 Input speed, classification, and crash data into GIS database. Staff began work on creation of online Interactive Traffic Flow Map using ArcGIS Online.</p> <p>3.7 Reviewed development applications to City and County for consistency with MTP.</p> <p>3.8 Ongoing TIP and project coordination with local jurisdictions.</p>
<p>End of Year Report – Supplemental, if needed</p>	<p>MPO Staff continued the traffic count program, 177 counts were performed during FFY 2018.</p> <p>MPO advised local governments on transportation planning related to development process.</p> <p>MPO Staff deployed Automated Passenger Counters on RoadRUNNER Transit buses to monitor transit ridership on the system.</p>

## Task 4 - Transportation Planning

This includes the development and monitoring of the long-range Metropolitan Transportation Plan (MTP), travel forecasting, coordinating with the state's long-range transportation plan and other studies. It also includes the Congestion Management Process (CMP), Intelligent Transportation Systems (ITS) planning, safety analyses, and other short to medium range planning activities.

Estimated Cost for Task 3 (includes all subtasks) = \$143,850

Est. Staff Hrs.	Avg. Rate	Staff Cost	Consul. Hrs.	Con. Rate	Con. Cost	Other Costs	Est. TOTAL
6473	\$20.00	\$129,465	0	\$100.00	\$0.00	\$14,385	\$143,850

### 4.1 Metropolitan Transportation Plan (MTP)

The Metropolitan Transportation Plan (MTP) forms the basis for all transportation planning and projects within the metropolitan planning area. The current MTP for the Mesilla Valley MPO is known as Transport 2040. The MTP covers all modes of transportation that may serve the current and future needs of the region. The plan conforms to federal regulations as set forth in 23 CFR 450. The MTP is updated every five years and may be amended, if necessary, as required.

Responsibilities: MPO staff serves as the lead. The development of the MTP is a cooperative effort by the MPO and its member agencies, NMDOT, and area transit agencies, with coordination and input from several other agencies such as: FHWA, FTA, "land use" planning agencies (i.e. municipal planning departments, US Bureau of Land Management, NMSU, local governments, and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Sub plan: Coordinated Human Services/ Transportation Action Plan																								
MTP Amendments	Amendments are processed as necessary.																							

### 4.2 Safety Analysis and Planning

Develop, research, and analyze data to assist member agencies and the public with understanding crash information and transportation planning issues confronting the metropolitan region and identification of safety issues related to the transportation network. Explore the development of methodologies to estimate future crash data as well as economic impacts of crashes. This subtask includes maintaining consistency with the *NMDOT Comprehensive Transportation Safety Plan (CTSP)* and providing assistance to local member agency and health organization planning efforts and health impact assessments.

Responsibilities: MPO serves as lead in cooperation with NMDOT Transportation Planning and Safety Division and the UNM Division of Governmental Research

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Annual Crash Report							X	X											X	X				

### 4.3 Safe Routes to School

The MPO participates in the Safe Routes to School Coalition in the Mesilla Valley. The MPO adopted the Safe Routes to School Action Plan.

Responsibilities: MPO serves as the lead in updating the SRTS Action Plan. Acts as participating member in coalition activities.

Source of Funds: FHWA, Local Funds for Match, Local Non-Matching Funds

#### Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Amend SRTS Action Plan	As necessary.																							
Walk and Roll to School Day; Bike to School Week	x							x					x							x				
SRTS steering committee			x			x			x			x			x			x			x			x

### 4.4 Intelligent Transportation Systems (ITS)

ITS uses integrated systems to improve transportation safety, mobility, and traveler knowledge through the use of innovative technologies. The MPO coordinates the programming and deployment of ITS infrastructure and is responsible for maintaining the *Regional ITS Architecture* and updating the *ITS Implementation Plan*.

The MPO will collect data to monitor system-wide and link-based performance to investigate recurring and nonrecurring congestion. The CMP uses performance data to determine the cause and severity of congestion in the region. The CMP is used at various levels of planning and operational analyses such as the MTP, TIP and development of individual projects. The CMP is integrated into the metropolitan planning process and provides comprehensive information on the performance of the transportation system so residents, elected officials, and agencies can make informed decisions based on congestion levels and location appropriate strategies. This is an ongoing core activity of the MPO.

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds.

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)																						
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09											
Amend Reg. ITS Arch.	As necessary.																																		
CLC Traffic Management System Plan	TIGER grant pending																																		

**4.5 Land Use/Transportation Integration**

The MPO tracks the coordination of land use and transportation in the Mesilla Valley region through the use of Mobility Zones developed in Transport 2040. Mobility Zones analyze sub area to gauge the interaction between land use and transportation. Mobility Zones can be best described as geographic areas within which planning tools are applied to assess characteristics (spatial patterns and relationships) of the physical environment. These characteristics may include land use density, distribution, and diversity, crash rates, multimodal networks, and system connectivity. The initial assessments that the Las Cruces MPO focused on included street connectivity indices, access to land uses, transportation mobility for all modes, and safety analyses.

Responsibilities: MPO staff

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Intersection Crash Rate Average																								
Bicycle Facility Connectivity Index																								
Bicycle Facility Miles																								

**4.6 Regional Transit District**

MPO staff will provide local assistance to MPO members that are also members of the SCRTD. Staff will attend SCRTD Board meetings and lend technical assistance as required.

Responsibilities: MPO staff

Source of Funds: FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Board meetings	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	x	x
GIS support for SCRTD	As needed																							
Other technical assistance	As requested																							

1 <sup>st</sup> Q. Report	4.1 No activity. 4.2 Presentation developed on Safety Targets. Given to all committees. 4.3 Attended monthly coalition meetings. 4.4 No activity. 4.5 Participated in long range planning coordination with CLC.
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	4.6 Attended monthly meetings of the SCRTD Board.
2 <sup>nd</sup> Q. Report	4.1 Initial planning for commencement of first round of public involvement. 4.2 Work on developing annual MVMPO safety performance report. 4.3 Attended monthly coordination meetings. 4.4 Provided program support.
3 <sup>rd</sup> Q. Report	4.1 Initial planning for commencement of first round of public involvement. 4.2 Work on developing the annual MVMPO safety performance report. 4.3 Attended monthly coordination meetings. 4.4 Provided program support. 4.5 Purchased bike repair station to be housed at MVITT. June usage: 16 bike repairs. 4.6 Attended SCRTD board meetings.
4 <sup>th</sup> Q. Report	4.1 Initial planning for commencement of first round of public involvement. 4.2 Work on developing annual MVMPO safety performance report. 4.3 Attended monthly coordination meetings. 4.4 Provided program support. 4.5 Monitored use of bike repair station. Attended SCRTD board meetings.
End of Year Report – Supplemental, if needed	MPO Staff processed an amendment to the MTP which modified the adopted Truck Route Map.  The MPO adopted Safety Performance Targets for calendar year 2018.  MPO Staff worked on the development of an annual MPO Safety Report.  MPO continued to work with Safe Routes to School Coalition.

## Task 5 - Special Studies and Miscellaneous Activities

This task covers transportation planning activities that do not fall under the categories above.

Estimated Cost for Task 5 (includes all subtasks) = \$295,576

Est. Staff Hrs.	Avg. Rate	Staff Cost	Consul. Hrs.	Con. Rate	Con. Cost	Other Costs	Est. TOTAL
1540	\$20.00	\$30,796.96	3000	\$100.00	\$250,000.00	\$14,778.79	<b>\$295,576</b>

### 5.1 Regional Leadership Consortium

The MPO is a planning partner with other regional agencies in the Sustainable Communities Grant through the EPA, partnering with USDOT and HUD.

The Viva Doña Ana regional project focuses on three specific aspects of Doña Ana County: people, places, and prosperity. These three areas will be addressed throughout the Viva Doña Ana planning efforts, and will help build a better quality of life for Doña Ana County residents. This project will provide a complete picture of the issues related to living in Doña Ana County, growing the region, and thriving as a community. The Viva Doña Ana project will also provide strategies, actions, and tools to continue to improve your quality of life.

Through the Viva Doña Ana project, the region will work together during public meetings, working sessions, community discussion groups, and other collaborative settings to address people, places, and prosperity.

With the conclusion of the project, the regional leadership consortium intends to continue its collaboration. The MPO will remain a partner organization to benefit regional planning.

Responsibilities: Doña Ana County, MPO staff, CLC, Town of Mesilla, El Paso MPO staff, South Central Regional Transit District, South Central Council of Governments, Coloñias Development Council, City of Sunland Park, and Tierra del Sol.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

#### Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Participation in Viva Doña Ana																								
Participate on Regional Leadership Consortium	On going									On going														
Public events	As needed																							

### 5.2 Transportation Asset and Safety Management Plan/ Performance Measure Implementation

The overall purpose of this TASM Plan is to develop strategies, projects and tasks for implementation of a management approach to regionalized decision making related to transportation system improvement, maintenance, and replacement. This plan has been developed under the framework of MAP-21, Moving Ahead of Progress in the 21 Century Act (P.L. 112-141). MAP-21 is a performance-based program; therefore, a broader purpose of this Plan is to develop a data collection and prioritization process that can be used to evaluate the performance of the region's transportation planning efforts as they align with the criteria used in MAP-21.



Responsibilities: MPO staff, TASM Leadership Committee

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
TASM Leadership Committee																								
Adopt MPO Performance Measures										X														

### 5.3 Participatory Mapping

Investigate the use of participatory mapping as a tool for engaging the public in the transportation planning process. Participatory Mapping is an approach using mobile GIS tools to gather spatial data using the public. This will involve selecting an urban and a rural community within the MPO Planning Area. Estimated contractor cost \$50,000 over FY 17 and FY18

Responsibilities: MPO staff

Source of Funds: FHWA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Selection of NGO partner	Timeline TBD												Timeline TBD											
Community Selection																								
Data collection and analysis																								

### 5.4 A- Mountain Study Area

Study of Transportation impacts due to potential development in the Dripping Springs/ Sonoma Ranch area. Particularly involving NMSU east campus. Subject to additional planning funds becoming available. Estimated contractor cost \$200,000.

Responsibilities: MPO staff, NMSU staff contracted consultant

Source of Funds: FHWA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
RFP/ Scoping													Timeline TBD											
Stakeholder involvement																								
Public involvement																								
Report and recommendations																								

### 5.5 Missouri Avenue Corridor Study Phase A

The MPO is contracting out the tasks to complete a Phase A report from the end of Missouri Avenue to Sonoma Ranch north of Centennial High School. The primary objectives of this phase are: 1) establish purpose and need, 2) develop a range of potential alternatives, and 3) eliminate alternatives that are clearly not feasible for further consideration.

Responsibilities: MPO staff, contracted consultant

Source of Funds: FHWA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Final public meeting	X																							
Committee review		X																						
Phase A report			X																					

**5.6 Participation in City of Las Cruces Active Transportation Plan**

Participate and contribute to the efforts of the City of Las Cruces Community Development Long Range Planning and Revitalization Departments Division to develop a Active Transportation Plan. Active transportation is the group of transportation modes which rely on human power such as bicycles and pedestrians. This Plan further refines the goals of the MPO’s MTP to encourage non-motorized transportation and reduce air pollution, vehicular crashes and create a more livable and healthier community

Responsibilities: City of Las Cruces Community Development Department Long Range Planning and Revitalization Division, MPO staff, contracted consultant

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

WORK ITEM	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Selection of Consultant							X																	
Data gathering assistance								X	X	X														
Participation in stakeholders group								X	X	X	X	X	X	X										
Review of draft Plan												X	X	X										
Final Plan Completion															X									

1 <sup>st</sup> Q. Report	<ul style="list-style-type: none"> <li>5.1 Attended quarterly meeting of RLC.</li> <li>5.2 Policy Committee endorsed the NMDOT Safety Targets.</li> <li>5.3 No activity.</li> <li>5.4 No activity.</li> <li>5.5 Closed</li> <li>5.6 Consultant brought on board. MPO Staff coordinated data compilation and stakeholder meetings.</li> </ul>
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2 <sup>nd</sup> Q. Report	<p>5.1 Attended quarterly meeting of RLC.</p> <p>5.2 Worked on developing the annual MVMPO Safety Performance Report.</p> <p>5.3 No activity.</p> <p>5.4 No activity.</p> <p>5.5 Closed.</p> <p>5.6 Staff supported the development of the Active Transportation Plan.</p>
3 <sup>rd</sup> Q. Report	<p>5.1 Attended quarterly meeting of the RLC.</p> <p>5.2 Worked on developing the annual MVMPO safety performance report.</p> <p>5.3 No activity.</p> <p>5.4 No activity.</p> <p>5.5 Closed.</p> <p>5.6 Staff supported the development of the Active Transportation Plan.</p>
4 <sup>th</sup> Q. Report	<p>5.1 No activity this quarter.</p> <p>5.2 Work on developing the annual MVMPO safety performance report.</p> <p>5.3 No activity.</p> <p>5.4 No activity.</p> <p>5.5 Closed.</p> <p>5.6 Staff supported the development of the Active Transportation Plan.</p>
End of Year Report – Supplemental, if needed	<p>Coordinated with regional agencies through participation in Regional Leadership Consortium.</p> <p>MPO Staff worked on the development of a Mesilla Valley MPO Safety Report. Funding to support the participatory mapping project never materialized and no work was done on the project.</p> <p>Funding to support the A-Mountain Study Area never materialized and no work was done on the project.</p> <p>The Missouri Corridor Study was already completed.</p> <p>MPO Staff supported the development of the City of Las Cruces Active Transportation Plan.</p>