



METROPOLITAN PLANNING ORGANIZATION

SERVING LAS CRUCES, DOÑA ANA, AND MESILLA

P.O. BOX 20000 | LAS CRUCES NM | 88004
PHONE (575) 528-3222 | FAX (575) 528-3155
<http://mesillavalleympo.org>

MESILLA VALLEY METROPOLITAN PLANNING ORGANIZATION BICYCLE AND PEDESTRIAN FACILITIES ADVISORY COMMITTEE AGENDA

The following is the Agenda for a meeting of the Mesilla Valley Metropolitan Planning Organization (MVMPO) Bicycle and Pedestrian Advisory Committee meeting to be held on **February 20, 2018 at 5:00 p.m.** in the in the **Doña Ana County Commission Chambers**, 845 Motel Blvd., Las Cruces, New Mexico. Meeting packets are available on the [Mesilla Valley MPO website](http://mesillavalleympo.org).

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1. **CALL TO ORDER** _____ **Chair**
2. **APPROVAL OF AGENDA** _____ **Chair**
3. **APPROVAL OF MINUTES** _____
 - 3.1. January 16, 2018 _____ **Chair**
4. **PUBLIC COMMENT** _____ **Chair**
5. **DISCUSSION ITEMS** _____
 - 5.1. NMDOT University and Triviz Interchange Project _____ **Molzen-Corbin**
 - 5.2. eSTIP Presentation _____ **MPO Staff**
 - 5.3. MPO Bylaws Revision _____ **MPO Staff**
 - 5.4. Public Participation Encouragement Strategies _____ **MPO Staff**
6. **COMMITTEE and STAFF COMMENTS** _____ **Chair**
 - 6.1. MPO Update _____ **MPO Staff**
 - 6.2. Local Projects Update _____ **Jurisdictional Staff**
 - 6.3. NMDOT Projects Update _____ **NMDOT Staff**
 - 6.4. Committee Members Update _____ **BPAC**
7. **PUBLIC COMMENT** _____ **Chair**
8. **ADJOURNMENT** _____ **Chair**

1 **MESILLA VALLEY METROPOLITAN PLANNING ORGANIZATION**
2 **BICYCLE AND PEDESTRIAN FACILITIES ADVISORY COMMITTEE**
3

4 The following are minutes for the meeting of the Bicycle and Pedestrian Facilities
5 Advisory Committee of the Mesilla Valley Metropolitan Planning Organization (MPO)
6 which was held January 16, 2018 at 5:00 p.m. in Commission Chambers at Dona Ana
7 County Government Building, 845 Motel Blvd., Las Cruces, New Mexico.
8

9 **MEMBERS PRESENT:** George Pearson, Chair (City of Las Cruces Citizen Rep)
10 Andrew Bencomo (Pedestrian Community Rep)
11 Maggie Billings (Bicycle Community Citizen Rep)
12 David Shearer proxy for Ashleigh Curry (Town of Mesilla
13 Citizen Rep)
14 Jack Kirby (NMSU Staff Rep)
15 James Nunez (City of Las Cruces Staff Rep)
16 Samuel Paz (Dona Ana County Rep)
17 Lance Shepan (Town of Mesilla Staff Rep)
18 Jess Waller (Bicycle Com. Rep.) (arrived 5:05)
19

20 **MEMBERS ABSENT:** Jolene Herrera (NMDOT)
21 Mark Leisher (DAC Citizen Rep)
22

23 **STAFF PRESENT:** Tom Murphy (MPO)
24 Andrew Wray (MPO)
25 Michael McAdams (MPO)
26 Dominic Loya (MPO)
27

28 **OTHERS PRESENT:** Brian Byrd
29 Becky Baum, Recording Secretary, RC Creations, LLC
30

31 **1. CALL TO ORDER (5:00)**
32

33 Pearson: Okay looks like we're just after 5:00, so I'll call this meeting of the Mesilla
34 Valley Metropolitan Planning Organization Bicycle and Pedestrian
35 Facilities Advisory Committee meeting to order.
36

37 **2. ELECTION OF OFFICERS**
38

39 Pearson: After the call to order the first order of business is the election of officers.
40

41 Nunez: Want to do roll call?
42

43 Pearson: Okay, sure.
44

45 Paz: Samuel Paz, Dona Ana County.
46

1 Nunez: James Nunez, City of Las Cruces.
2
3 Kirby: Jack Kirby, New Mexico State University.
4
5 Bencomo: Andrew Bencomo, Pedestrian Rep.
6
7 Billings: Maggie Billings, Bicycle Community Representative.
8
9 Shepan: Lance Shepan, Mesilla Marshall's Department.
10
11 Shearer: David Shearer, proxy for Ashleigh Curry, Mesilla Rep.
12
13 Pearson: And I'm George Pearson, City of Las Cruces Citizen's Representative. So
14 next we have election of officers. This Committee has elected me Chair
15 previously. I'm not adverse to that but I do want to make a disclosure that
16 the local Velo Cruces Advocacy Organization has elected me as
17 President, so if you have a problem with that, that's fine, if not. I'll just turn
18 the gavel over to Mr. McAdams to do the election of officers.
19
20 McAdams: I'd like to open up the election of officers to any motion for the Chairman.
21
22 Bencomo: Mr. Chair, Mr. Pearson I would move to have George continue in his role.
23 I think he's been doing it for, I don't know how long, as long as I've been
24 here, probably forever. And he's doing a wonderful job so I would move
25 that he would continue in that role.
26
27 Billings: I would second that.
28
29 McAdams: I guess we can call a roll call for this, for the Chairman.
30
31 Pearson: You're running the meeting right now.
32
33 McAdams: Yes, okay. I'd like to have a roll call.
34
35 Nunez: Are you still asking for nominations or?
36
37 McAdams: Yes. Oh excuse me, are there any other nominations would be made? If
38 not I guess I'd call for a roll call. Samuel Paz.
39
40 Paz: I support or ...
41
42 McAdams: Just say "yea" or "nay."
43
44 Paz: Yea.
45
46 McAdams: Mr. Nunez.

1
2 Nunez: Yea.
3
4 McAdams: Mr. Kirby:
5
6 Kirby: Yea.
7
8 McAdams: Andrew Bencomo.
9
10 Bencomo: Yea.
11
12 McAdams: George.
13
14 Pearson: I'll abstain.
15
16 McAdams: Okay, abstain. Maggie Billings.
17
18 Billings: Yea.
19
20 McAdams: Lance Shepan.
21
22 Shepan: Yeah.
23
24 McAdams: David Shearer.
25
26 Shearer: Yeah.
27
28 McAdams: Did I miss anybody? I got everybody. So that's unanimous. I guess I'd
29 now like to open up for the Vice-Chair. Any nominations of Vice-Chair?
30
31 Shepan: I'd like to nominate Andrew Bencomo.
32
33 McAdams: Is there a second?
34
35 Pearson: I'll second.
36
37 McAdams: And I guess we can have, if you don't mind, acclamation. All approved
38 say "aye" and those who disapprove say "nay."
39
40 Nunez: The way you do it is people say aye.
41
42 Bencomo: You call all in favor and then you call all against.
43
44 McAdams: Excuse me?
45
46 Bencomo: You call in favor first and then all against after.

1
2 McAdams: All in favor "aye."

3
4 MOTION PASSES UNANIMOUSLY.

5
6 McAdams: Any opposed? Okay the motion passes for Andrew Bencomo to be Vice-
7 Chair. I guess you continue on.

8
9 **3. APPROVAL OF AGENDA**

10
11 Pearson: Okay. So now we have approval of the agenda. Do you we have any
12 changes to the agenda? I'll hear a motion to approve the agenda as
13 presented.

14
15 Nunez: I'll make a motion with a comment. I don't know that we have time tonight,
16 but I'd like to see on the agenda eventually the next couple of meetings a
17 little bit of time to discuss a venue change for more public involvement.
18 But I'll make the motion to approve this agenda.

19
20 Bencomo: I second.

21
22 Pearson: So we have a motion to approve the agenda with a second. All in favor
23 "aye."

24
25 MOTION PASSES UNANIMOUSLY.

26
27 Pearson: Any opposed?

28
29 **4. APPROVAL OF MINUTES**

30
31 **4.1 November 21, 2017**

32
33 Pearson: Next item is approval of minutes for November 21st. Any discussion on
34 the minutes? I noticed one typo essentially on page 9 of the minutes, 10
35 of the packet, line 16 it talks about "way finding," but it says "weight" w-e-i-
36 g-h-t instead of "way."

37
38 McAdams: Okay.

39
40 Pearson: Any other comments? I'll hear a motion to approve the minutes with said
41 change.

42
43 Bencomo: So moved.

44
45 Shepan: Seconded.

1 Pearson: We have a motion and a second to approve the amended minutes. All in
2 favor "aye."

3
4 MOTION PASSES UNANIMOUSLY.

5
6 Pearson: Any opposed? The minutes have been approved.

7
8 **5. PUBLIC COMMENT**

9
10 Pearson: Next item is public comment. Do we have anybody from the public that
11 wishes to make a comment to us? Seeing none.

12
13 **6. ACTION ITEMS**

14
15 **6.1 Trail Plan Project Prioritization**

16
17 Pearson: We'll move on to action items. Dr. McAdams if you can move forward on
18 that.

19
20 McAdams: Have you seen your packet? We detailed the procedure we've gone
21 through over the last several months to first look at projects that we've
22 considered and then we decided to go to develop a matrix. In the last
23 couple of months we've been developing the matrix and last time we
24 approved the matrix. And this time we'd like to select some projects
25 based on the matrix. Mr. Loya's going to hand out the packet for each of
26 the Board Members, the Committee Members to consider. And what we'd
27 like to do is, as you've seen the matrix by points, it's 100 points per project
28 and if you'd like to score them accordingly, we'd like to give you 15
29 minutes to do this. As you finish them we'd be glad to take them and then
30 after the 15 minutes is over we will tabulate them and give the points all as
31 total points. I hope that most of you are aware of all the projects,
32 discussion about that. We can discuss that and George mentioned that, if
33 you're not familiar with them. And I believe that most people are aware of
34 the rating system. So at this point I'd like to adjourn the meeting for a
35 recess so you can review, make your points, and then after we get
36 through the process of tabulation we'll rejoin the meeting.

37
38 Pearson: You are suggesting 15 minutes?

39
40 McAdams: Fifteen minutes.

41
42 Pearson: Fifteen minutes. Okay, we'll see how that goes.

43
44 McAdams: Do you have to adjourn the meeting? Or I can adjourn it. I guess ...

45
46 Pearson: Well it's a recess, so we're going off the record for ...

1
2 Shepan: Before we go off the record you might mention we had an addition to the
3 Board. Identify yourself.

4
5 Waller: Jess Waller, Las Cruces Citizen's Bicycle Representative.

6
7 Shepan: Thank you.

8
9 Waller; Thank you.

10
11 Pearson: Okay so we'll go into recess.

12
13 RECESS MEETING 5:10 PM TO 6:40 PM

14
15 McAdams: We would like to reconvene the meeting again. Okay. I guess you can
16 call the meeting to order again.

17
18 Pearson: Green light. Must've turned itself off. I'll call our meeting to order again
19 and we'll continue. You have the top.

20
21 McAdams: We have the top five.

22
23 Pearson: Okay.

24
25 McAdams: Our number one was project number 9, the Armijo Lateral from Parker to
26 W. Amador. Number two was project number 6, University, Triviz
27 extension to Union. Number three is number seven, Triviz from University
28 to Wells. Number four is number 14, Mayfield, Second to Seventeenth,
29 and number five is Armijo Lateral from W. Amador to Branding Iron.
30 Number five is number 10, order number five is number 10, the Armijo
31 Lateral from W. Amador to Branding Iron. You want me to repeat those
32 again or no? No, you got them. Okay.

33
34 Pearson: Okay, so I guess what we want to do now is just have a motion to suggest
35 sending these projects to the City's Capital Improvement Programs
36 Liaison and say that our Committee recommends that the City look at
37 these and hopefully they can make them work.

38
39 McAdams: Yes.

40
41 Pearson: So would somebody like to make that motion?

42
43 Nunez: Mr. Chair. We went through this whole exercise, are you going to rank
44 them all? Or do you have that information? I know you said the top five
45 but yet you can keep that information for later, right?

1 McAdams: Yeah we can, if you want to go beyond, we can rank them beyond five. I'd
2 think we'd like, I think ideal to have five. So yes, we can rank them that all
3 the projects from one to 18.

4
5 Nunez: Thanks. Okay. But you're looking for a motion as you stated, is that right
6 Mr. Chair. I think you said it correctly.

7
8 Pearson: Would you like to present all of them with the top five recommended for
9 implementation?

10
11 Nunez: No I was just trying to make sure that we captured all the information so
12 that whenever it's assumed, well great things happen and top five are
13 built, then we go to number six, seven, and eight for the next project.

14
15 McAdams: Oh yes, we can take all that information and have it fully tabulated.

16
17 Nunez: Yes, that's what I was looking for.

18
19 McAdams: Yeah, I'll do that tomorrow for sure.

20
21 Nunez: And then back to your original statement Mr. Chair and that is you're just
22 looking for a motion to pursue the top five, is that correct?

23
24 Pearson: Yes.

25
26 Nunez: I make that motion.

27
28 Shearer: I second the motion.

29
30 Pearson: Okay we have a motion and a second to recommend the top five projects
31 that we ranked to the City's Capital Improvement Program. All in favor
32 "aye."

33
34 MOTION PASSES UNANIMOUSLY.

35
36 Pearson: Any opposed? So we're done with that. Good.

37
38 **7. DISCUSSION ITEMS**

39
40 **7.1 Potential FY19-20 UPWP Items**

41
42 Pearson: So our next item is a discussion item for potential UPWP items.

43
44 MICHAEL MCADAMS GAVE HIS PRESENTATION.

45
46 Pearson: Okay, so is that all for this item?

1
2 McAdams: That's it. Yes.

3 4 **8. COMMITTEE AND STAFF COMMENTS**

5 6 **8.1 MPO Staff Update**

7
8 Pearson: Okay, so we'll move on to MPO update.

9
10 McAdams: We have some, one good thing, we'll start with the good news, the Policy
11 Committee adopted the NACTO guidelines to which recommends to all
12 jurisdictions (*inaudible*) to incorporate bicycle and pedestrian interests in
13 according to the NACTO standards. So we hope that through the process
14 that the City and the County and the Town of Mesilla will adopt the
15 NACTO standards. This is something, a real major I think
16 accomplishment that the MPO has done. And we hope that you are as
17 fellow members of the BPAC, your fellow jurisdictions to (*inaudible*) and
18 make sure it's incorporated into ordinances.

19
20 Bencomo: Mr. Chair. I have a question. Dr. McAdams, so the recommendation is for
21 them to adopt those, that's just a recommendation. Then each entity
22 governmental entity has to follow through on that through their department
23 that implements those.

24
25 McAdams: That is correct.

26
27 Bencomo: Is there any appetite in any of those departments to actually do that?

28
29 McAdams: I think, well at the Policy Committee there was, I think it was from the City
30 representative, there was (*inaudible*) enthusiasm in voting for this. It was
31 unanimous. So I think there is an appetite, it's just at this point the
32 implementing agencies go ahead and carry it through. But I want to
33 remind you, that NACTO standards started from the BPAC and the
34 resolution we drafted or you drafted pretty much was intact by the time we
35 got there. So this is a real accomplishment for this body I think. And I
36 hope in future a real accomplishment for the City and the County and the
37 Town of Mesilla.

38 One more thing we'd like to sort of announce as well, the MPO is
39 going to undertake a demonstration project for bicycle tool repair station
40 and we'd like to put it at the MVITT Center and we'd like to evaluate.
41 We're in the process right now of seeing about procuring it from using our
42 funds and they'll place it at the Mesilla Valley Transfer Center and then
43 monitor it. If it goes successfully we determine that a lot of people are
44 using the Bicycle Tool Repair Station, we'll recommend it for the
45 Roadrunner, go ahead and do several more. So in the coming months

we'll try to detail it and keep you abreast of this as well. So that's it for our report today.

Pearson: Okay.

8.2 Local Projects update

Pearson: Local project updates. County.

Paz: There's no major updates right now. We still have Soledad project up for construction later this fall and then we have Dona Ana School Road for construction and I think that's in midsummer so those dates are just approaching.

Pearson: Okay. Thank you. City.

Nunez: I'll list off, we have a number of streets that we're doing reconstruction on and adding pedestrian like ramps for ADA accessibility. They're under construction on Palmar, Arroyo, and Clark, and N. Solano. And they're about to start construction up by Telshor, close to the hospital, just going north of there by Terrace I believe.

And then in design we have Karen, Richard, Jody, and Terry Streets, and then the out to bid on Court and Miranda projects.

Pearson: What's the Miranda project? What's that?

Nunez: It's the road construction also, so it'd be the ramps and ADA accessibility for crossing at the corners.

Pearson: Oh I'm thinking of *(inaudible)*. So Miranda it's still in the same neighborhood with Court, right in that area?

Nunez: Correct.

Pearson: Okay.

Bencomo: Mr. Chair I had a question.

Pearson: Okay.

Bencomo: As far as Roadrunner Parkway project, that would be City, not only the reconstruction of the roadway itself, but then there going to put the arroyo crossing north of 70 also, correct? What's the status of those projects, do you know?

1 Nunez: That's right. That one's being designed by a consulting firm, and you're
2 right, that's in design and I'm looking forward to that one too. I'm not sure
3 when the design's going to be completed or when the construction will
4 happen, but I think they're getting within a few months of completion of the
5 design. So I think the funds are available, so just progress. I can answer
6 you next meeting.
7

8 Bencomo: Is there going to be any opportunity for like the BPAC to give input on the
9 design of it at some point or is it already beyond that point?
10

11 Nunez: No it has it phases. I'm not sure, it's a good point, right because probably
12 at this point pretty high end the design percentage right, up in 70%, may
13 be as high as 90%, but I can find out, I guess I can e-mail you. I know
14 some of the designers that are working with the consulting firm, but I
15 would assume the design's going to be pretty close to what Roadrunner
16 has now, right, so is that what you're concern, you're thinking even wider.
17

18 Bencomo: Well I'm just wondering if it's going to be designed like it's a complete
19 street or what. Because right now it currently has no, a lot of it doesn't
20 have any sidewalks first of all, and then a lot of it there are no bike lanes
21 on it at all. So I don't know if that was going to be a bike lane, is there
22 going to be sidewalks? I just don't know what the design's going be. We
23 haven't had a, maybe I missed a meeting, if we've had an opportunity to
24 even see the design at all.
25

26 Pearson: So this is the extension, Roadrunner extension north right.
27

28 Nunez: Right from 70 heading north to whatever that, Settlers Pass I think.
29

30 Pearson: Because the City did have a public meeting on that and presented some
31 plans. The full buildout is going to be four lanes with medians and
32 everything, but this phase is just two lanes, just half the roadway. And at
33 that public meeting they presented some plans that really didn't have any
34 kind of bike facility and I questioned that and the response that I got is that
35 they're going to have at least a four-foot shoulder, maybe five-foot
36 shoulder to have room for a bicycle facility there. And before the shoulder
37 was like a two-foot shoulder or something.
38

39 Nunez: So that's good. So you were able to affect that and increase it, but now I'll
40 ask you a question.
41

42 Pearson: I was told.
43

44 Nunez: Okay. Good. So now let me ask you a question. So my assumption is
45 they've got more right-of-way than that, but then as that road is used and

1 increases in traffic in that developed area then they'll increase it to four
2 lanes. My assumption is that, correct? Like they do on some.
3
4 Pearson: I think it's one of those, it's needs to be paid for by a developer, but they're
5 funding half the roadway and then once the development comes in then
6 they'll do the other half.
7
8 Nunez: Okay.
9
10 Pearson: But they've got a design, so the one side that's built doesn't have to be
11 reconstructed at all. Whatever median they put in is going to be there and
12 then they'll build on the other side.
13
14 Nunez: That's what we did on N. Elks Road if you remember, right. I don't know if
15 that answers your question, but I can continue to look and try to elaborate,
16 but I think George already gave us an answer.
17
18 Pearson: Okay. NMSU.
19
20 Kirby: No project updates from NMSU.
21
22 Pearson: Town of Mesilla.
23
24 Shepan: Nothing sir.
25
26 **8.3 NMDOT Projects update**
27
28 Pearson: And NMDOT is here, we didn't get any information from NMDOT, right.
29
30 McAdams: Not sure.
31
32 Murphy: Mr. Chair I was notified by Ms. Herrera that pretty much last minute she
33 was unable to attend. But if I can remember the updates that they gave at
34 the Policy Committee last week. They've been passing on that the
35 Spitz/Solano/Main project is on schedule. They expect to finish it up this
36 spring. And then also of concern to this Committee is they have the Valley
37 Drive project. If you remember last update that she gave they had put it
38 out to bid, the bids were substantially over engineer's estimate, so they
39 rebid it. That rebid came in again over the engineer's estimate but it was a
40 lot closer and I think they're going to go into a negotiation with the
41 contractor and the City to see how they can work to move that project
42 forward. I'm certain that Ms. Herrera will have more updates on that next
43 meeting.
44
45 Pearson: Okay. Thank you.
46

8.4 Committee Members Update

Pearson: Okay, so we're at Committee Member update. Any Committee Members have any comments? Okay, I guess my thought wondering is this past year the Committee made some accomplishments. I think that we noted. What types of things are coming up for the future? We had talked about updating, and some of these updates might come with the Transportation Plan update, but talking about looking at the bicycle priority plan, I think we might still have more work to do even on the trail priority plan. What's the staff's feeling toward what things are coming up?

McAdams: I think those are, if I may speak. I think those are probably related to the update of the Metropolitan Transportation Plan as far as you're advising the priority maps, etc. We're going to incorporate a lot of the findings or some we think from the Active Transportation Plan as much as possible for the City, but I think the update of the Trail Priority Plan, Bicycle Plan, and Pedestrian Plans are really the items that should be discussed with the UPWP and the Metropolitan Transportation Plan. I think that's most appropriate I think.

Pearson: Okay. And I'm trying to remember is there a TAP cycle coming up?

McAdams: We are not sure about the status of the TAP. We hope to get something in the near future, but right now we're kind of waiting on *(inaudible)*.

Pearson: Because I think at the Federal level it's off of the air too probably.

McAdams: Yeah, we're not really sure. I think that there is no TAP funding at the Federal level per se and the State sort of designated TAP. What they haven't given, the State haven't given any clear indication of whether they're going to have TAP funding or not.

Pearson: Will we find out something after legislative session or mid summer? Any ideas?

McAdams: I don't know. I guess probably the best person to talk to would be Jolene and we were kind of hoping she would be here today but she's not. But we'll be glad to talk to her further about that.

Pearson: Okay. Anybody else?

9. PUBLIC COMMENT

Pearson: Go on to our last opportunity for public comment. Anybody from the public wish to come up? Seeing none.

1 **10. ADJOURNMENT (7:00)**

2
3 Pearson: Call for adjournment.

4
5 Bencomo: So moved.

6
7 Pearson: We have a second?

8
9 Shepan: Second.

10
11 Pearson: All in favor "aye."

12
13 MOTION PASSES UNANIMOUSLY.

14
15 Pearson: We're adjourned. Thank you.

16
17
18
19
20
21 _____
Chairperson



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MESILLA VALLEY METROPOLITAN PLANNING ORGANIZATION BICYCLE AND PEDESTRIAN FACILITY ADVISORY COMMITTEE DISCUSSION FORM FOR THE MEETING OF February 20, 2018

AGENDA ITEM:

5.1 NMDOT University and Triviz Interchange Project

DISCUSSION:

Representatives from the consulting firm of Molzen-Corbin will present the engineering plans for this project.



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AGENDA ITEM:

5.2 eSTIP Presentation

DISCUSSION:

MPO Staff will present on the new State of New Mexico eSTIP.



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AGENDA ITEM:

5.3 MPO Bylaws Revision

DISCUSSION:

At the request of the Policy Committee, the MPO Staff will discuss possible revisions of the MPO Bylaws.



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AGENDA ITEM:

5.4 Public Participation Encouragement Strategies

DISCUSSION:

The MPO Staff will facilitate a discussion on possible strategies to increase public participation at BPAC Meetings. It is expected that this discussion will be continued in the next BPAC meeting, depending on the nature of this initial discussion.