The following is the agenda for the Mesilla Valley Metropolitan Planning Organization's (MPO) Technical Advisory Committee meeting to be held on August 3, 2017 at 4:00 p.m. in the Las Cruces City Hall, 700 N. Main, Las Cruces, New Mexico. Meeting packets are available on the Mesilla Valley MPO website.

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1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES
   3.1. May 4, 2017
   3.2. June 1, 2017
4. PUBLIC COMMENT
5. ACTION ITEMS
   5.1. Amendments to the FFY 2018-2023 Transportation Improvement Program (TIP)  
   5.2. NACTO Draft Resolution for Policy Committee Approval
6. COMMITTEE and STAFF COMMENTS
   6.1. City of Las Cruces, Doña Ana County, Town of Mesilla, Las Cruces Public Schools, 
        RoadRUNNER Transit, and SCRTD Project Updates
   6.2. NMDOT Projects Update
   6.3. MPO Staff Update
7. PUBLIC COMMENT
8. ADJOURNMENT
The following are minutes for the meeting of the Technical Advisory Committee of the Mesilla Valley Metropolitan Planning Organization (MPO) which was held May 4, 2017 at 4:00 p.m. in Commission Chambers at Dona Ana County Government Building, 845 Motel Blvd., Las Cruces, New Mexico.

**MEMBERS PRESENT:**
- Mike Bartholomew (CLC Transit) (arrived 4:09)
- Dave Wallace proxy for Bill Childress (BLM)
- Todd Gregory (LCPS)
- Dale Harrell (NMSU)
- Soo Gyu Lee (CLC)
- Harold Love (NMDOT)
- Rene Molina (DAC Eng.)
- Samuel Paz proxy for Luis Marmolejo (DAC Planning)
- Lily Sensiba (EBID)
- Larry Shannon (Town of Mesilla)
- Natasha Billy proxy for Tony Trevino (CLC Public Works)

**MEMBERS ABSENT:**
- David Armijo (SCRTD)
- John Gwynne (DAC Flood Commission)
- Jolene Herrera (NMDOT)
- Debbi Lujan (Town of Mesilla)

**STAFF PRESENT:**
- Tom Murphy (MPO Staff)
- Andrew Wray (MPO Staff)
- Michael McAdams (MPO Staff)
- Dominic Loya (MPO)

**OTHERS PRESENT:**
- Becky Baum, RC Creations, LLC, Recording Secretary

**1. CALL TO ORDER (4:06 PM)**

**Love:** Okay we’re going to call the meeting to order of the monthly Mesilla Valley Metropolitan Planning Organization Technical Advisory Committee. We’ll start with a roll call, starting with my far left.

**Paz:** Samuel Paz, Dona Ana County, proxy for Luis Marmolejo.

**Wallace:** Dave Wallace, BLM, proxy for Bill Childress.

**Lee:** Soo Gyu Lee, City of Las Cruces.

**Sensiba:** Lily Sensiba, EBID.
Billy: Natashia Billy, City of Las Cruces Public Works, proxy for Tony Trevino.

Molina: Rene Molina, Dona Ana County Engineering.

Love: And I'm Harold Love with New Mexico DOT. I believe the first item on the agenda is to elect an acting Chair. I'm willing to volunteer if that's in agreement with everybody. All in favor.

MOTION PASSES UNANIMOUSLY.

Love: Okay.

2. APPROVAL OF AGENDA

Love: Our next item is approval of the agenda. Can I get a motion?

Molina: Motion to approve the agenda.

Wallace: Second.

Love: I've got a motion and a second, all in favor.

MOTION PASSES UNANIMOUSLY.

3. APPROVAL OF MINUTES

3.1 April 6, 2017

Love: Next item three, approval of the minutes from April 6, 2017. Do I hear a motion?

Wallace: Mr. Chair, I move to accept the agenda as stands for the April 6, 2017 meeting.

Molina: Second.

Love: All in favor.

MOTION PASSES UNANIMOUSLY.

Love: Motion passed.

4. PUBLIC COMMENT

Love: Next item, number four, public comment. Seeing no public.
5. **ACTION ITEMS**

5.1 **Amendments to the 2016-2021 Transportation Improvement Program**

Love: We'll move onto action items.

ANDREW WRAY GAVE HIS PRESENTATION.

Love: Any questions? Motion to approve.

Wallace: Mr. Chair, I move to approve the TIP as so stated and identified on page 16.

Love: Do I hear a second?

Lee: Second.

Love: All in favor.

MOTION PASSES UNANIMOUSLY.

Love: Amendment passes.

5.2 **Amendments to the 2017-2018 Unified Planning Work Program**

TOM MURPHY GAVE HIS PRESENTATION.

Love: I have a question. Would that substantially reduce your work plan?

Murphy: Mr. Chair. I don't believe that it will. I think it's certainly not going to hit upon staffing. We may need to look at things; reducing any travel. Since we run different fiscal calendar years and state fiscal year, federal fiscal year, I intend to look at it when we put together the 2018 meeting calendar. If we're not able to make that up I'll cancel some of the meetings and reduce our advertising budget, but other than that I don't think it'll affect program delivery.

Love: Any other questions? All right, I look for a motion to approve.

Molina: Motion to approve.

Bartholomew: I move we approve the adjustment.

Love: Was that a second Mike?

Bartholomew: Was that, you had a first already?
Love: Yeah.

Bartholomew: Okay I'll second it. Sorry.

Love: All in favor.

MOTION PASSES UNANIMOUSLY.

6. DISCUSSION ITEMS

6.1 Public Comment Period on 2018-2023 TIP

Love: Item number six, discussion items. Public comment period from MPO staff.

ANDREW WRAY GAVE HIS PRESENTATION.

Love: Seeing no questions.

7. COMMITTEE AND STAFF COMMENTS

7.1 City of Las Cruces, Dona Ana County, Town of Mesilla, Las Cruces Public Schools, RoadRUNNER Transit, SCRTD Project Updates

Love: We’ll move on to item number seven, committee and staff comments. Project updates, City of Las Cruces, you have anything for project updates or any comments?

Billy: None at this time.

Love: Anyone here for Dona Ana, oh Rene.

Molina: No projects from Dona Ana County. Thank you.

Love: Is Mesilla represented?

Wray: Town of Mesilla is not here today.

Love: Las Cruces Public Schools is not represented. RoadRUNNER Transit.

Bartholomew: I really don't have any thing to update from the meeting of last month. I believe I mentioned last month that we were trying to implement another phase of our short-range transit plan and it was budget dependent whether we would be able to move forward this summer but it still isn't off
the table yet, but it still isn't fully approved so it's still budget dependent at this time.

Billy: Mr. Chairman.

Love: Yes.

Billy: City of Las Cruces Public Works. I actually do have an update on the Palmar Subdivision that we've been working on. It's adjacent to Valley Drive. We'll be going out to bid for that in the next couple of weeks. So we'll be having some construction along Valley that coincides with the Valley Drive reconstruction.

Love: Thank you.

Billy: Thank you.

Love: South Central RTD is not represented.

7.2 NMDOT Projects Update

Love: Okay we'll move onto 7.2, NMDOT project updates. And I'll try to wing this since I didn't come prepared. Everybody knows that Spitz/Main/Solano is in full construction right now so be careful when you go through that area. We expect the project to last about a year.

And upcoming is the traffic signal that we're going to place at 17th Street and Picacho, and I think we're getting ready to have a precon. or did we already have one? Soo were you notified on that?

Lee: Mr. Chair, my understanding, precon. is already scheduled. I cannot remember the exact date.

Love: Okay. And that's all I have for now. MPO staff update.

Lee: Mr. Chair.

Love: Oh yes.

Lee: I have a question. Could you provide the update for Valley Drive project?

Love: Provide an update. We're getting ready to come up on I think 90% plan and review. So we're moving right along with the development of the plans and looking to let it before the end of this year.

7.3 MPO Staff Projects Update
Wray: Thank you Mr. Chair. MPO staff does have a couple of updates. First is that we have finished and published the 2016 traffic flow map. That's available on the MPO website. We are having a little bit of difficulty in getting hard copies printed and delivered. We're not going to be able to get that out to those of you that we have promised to get it to at least until next week. We have run out of paper, embarrassingly enough so we've got to order more.

Another important note that we want to make is that the Town of Mesilla and Las Cruces Public Schools both were awarded TAP funds out of the TAP process. The Town of Mesilla award is for the multiuse path stretching from La Llorona to the intersection with Mesilla Lateral and the LCPS project is the SRTS program. Those funded '18 and '19. Town of Mesilla Project, just to skip back, the design is scheduled for fiscal year 2018 and then construction for fiscal year 2019. So we are quite pleased about that. So congratulations to those two entities. Is there anything ... I don't believe we have anything else at this time.

8. PUBLIC COMMENT


9. ADJOURNMENT (4:28 PM)

Love: I look for a motion to adjourn.

Molina: Motion to adjourn.

Bartholomew: Second.

Love: All in favor.

MOTION PASSES UNANIMOUSLY.

Love: We are adjourned.
The following are minutes for the meeting of the Technical Advisory Committee of the Mesilla Valley Metropolitan Planning Organization (MPO) which was held June 1, 2017 at 4:00 p.m. in Commission Chambers at Dona Ana County Government Building, 845 Motel Blvd., Las Cruces, New Mexico.

**MEMBERS PRESENT:**
- Mike Bartholomew (CLC Transit) (arrived 4:09)
- Bill Childress (BLM)
- Todd Gregory (LCPS)
- John Gwynne (DAC Flood Commission)
- Jolene Herrera (NMDOT)
- Soo Gyu Lee (CLC)
- Harold Love (NMDOT)
- Debbi Lujan (Town of Mesilla)
- Rene Molina (DAC Eng.)
- Albert Casillas proxy for Luis Marmolejo (DAC Planning)
- Lily Sensiba (EBID)
- Larry Shannon (Town of Mesilla)
- Tony Trevino (CLC Public Works)

**MEMBERS ABSENT:**
- David Armijo (SCRTD)
- Dale Harrell (NMSU)

**STAFF PRESENT:**
- Tom Murphy (MPO Staff)
- Andrew Wray (MPO Staff)
- Michael McAdams (MPO Staff)
- Dominic Loya (MPO)

**OTHERS PRESENT:**
- Becky Baum, RC Creations, LLC, Recording Secretary

1. **CALL TO ORDER (4:03 PM)**

Trevino: Okay we're going to call this meeting to order for the Mesilla Valley Metropolitan Planning Organization Technical Advisory Committee. We'll start with roll call on the left of me.

Gregory: Todd Gregory, Las Cruces Public Schools.

Herrera: Jolene Herrera, NMDOT.

Bartholomew: Mike Bartholomew, City of Las Cruces RoadRUNNER Transit.

Childress: Bill Childress, Bureau of Land Management.
Lee: Soo Gyu Lee, City of Las Cruces.

Trevino: Tony Trevino, City of Las Cruces.

Casillas: Albert Casillas, Dona Ana County, Proxy for Luis Marmolejo.

Gwynne: John Gwynne, Dona Ana County Flood Commission.

Lujan: Debbi Lujan, Town of Mesilla.

Love: Harold Love, New Mexico DOT.

Shannon: Larry Shannon, Town of Mesilla.

Sensiba: Lily Sensiba, EBID.

Molina: Rene Molina, Dona Ana County Engineering.

2. APPROVAL OF AGENDA

Trevino: Okay. The first item on the agenda is approval of the agenda. Everybody get a chance to take a look at it? Are there any questions? Hearing nothing, all in favor?

Wray: We need a motion and a second.

Trevino: Hear a motion?

Bartholomew: I move we accept the agenda.

Gwynne: So moved.

MOTION PASSES UNANIMOUSLY.

Trevino: Okay.

3. APPROVAL OF MINUTES

3.1 May 4, 2017

Trevino: Next item is the approval of the minutes from last month which was April 6, 2017. Do I hear a motion to accept the agenda, I mean the minutes?

Shannon: I'm sorry. Kind of quick question about the minutes. I wasn't here at the last one but there appear to be some discrepancies in here. It looks like if you look at the date on this it says April 6th and then the roll call there are
some people that appear in the minutes that are not in the roll call, so I was just wondering if these minutes were the correct minutes with the correct date.

Wray: Mr. Chair, Mr. Shannon. That is a very good question. It's my belief that the correct minutes were put in there but the dates do seem to be wrong. I'm not sure if there is some error. We had, staff recommends that we table the minutes and reevaluate them and then bring them back at the next TAC meeting.

Trevino: We have a motion for that? Do I hear a motion to table minutes?

Bartholomew: I move we table the minutes till the next meeting.

Shannon: Second.

Trevino: All in favor?

MOTION PASSES UNANIMOUSLY.

Trevino: Motion to table the minutes passes.

4. PUBLIC COMMENT

Trevino: The next item on the agenda is public comment. Is there anybody out there with comments? I see none.

5. ACTION ITEMS

5.1 Recommendation of Approval to the Policy Committee of the FFY 2018-2023 Transportation Improvement Program (TIP)

Trevino: So we'll move on to action items.

ANDREW WRAY GAVE HIS PRESENTATION.

Trevino: I see no questions.

Wray: We need a motion and second.

Trevino: Do I hear a motion to approve?

Bartholomew: I move we recommend the TIP to the Policy Committee.

Herrera: I second.
Trevino: All in favor?

MOTION PASSES UNANIMOUSLY.

Trevino: Motion passes unanimously.

6. DISCUSSION ITEMS

6.1 TAC Responsibilities Discussion

Trevino: Next on the agenda is discussion items, 6.1 is the TAC Responsibilities Discussion.

ANDREW WRAY GAVE HIS PRESENTATION.

Trevino: Andrew. Can you go back a couple slides to where you had the, one more I think, one more, right here where you say, very top bullet, 75% of the Committee meetings in a 12-month calendar period, membership will be terminated. Is that for the individual or is that for the municipality or the …

Wray: That's for the seat.

Trevino: The seat.

Wray: Yes. For the seat where your individuals are not represented on the TAC. It's jurisdictions, specific departments within jurisdictions that are represented. So it's not against a person per se but it's against the seat.

Trevino: Okay. Thank you.

Childress: Does that include proxies or if the proxy is appointed and approved to attend the meeting it qualifies as an attendance, is that correct?

Wray: Mr. Chair, Mr. Childress. Yes, that's correct. There's no language in the bylaws specifically saying that. That's just been the historical practice. That's one of the changes that we're going to be presumably looking at including specific language to that effect in the bylaws.

Childress: Thank you.

Gwynne: Andrew. When it comes to the proxies, I believe there's a process, isn't there, for appointing a proxy?

Wray: Mr. Chair, Mr. Gwynne. The process is basically staff needs written notification from the individual that they will not be in attendance and the
name of the individual that we should expect to attend the meeting in their place. As far as language that would go in the bylaws to that effect, effectively it would have to be written notification.

Gwynne: Thank you.

Wray: And "written notification" covers e-mail as well so that'd be adequate.

Gwynne: Okay.

Trevino: I see no other questions so go on to discussion item 6.2.

Bartholomew: I did have a question, I'm sorry.

Trevino: Oh. Sorry.

Bartholomew: Is the other, is the BPAC having the same issue too, or is it mainly the TAC that's ...

Wray: Mr. Chair, Mr. Bartholomew. It's been a bit uneven. BPAC recently has had better attendance than this Committee has but both have had their issues in the past.

Bartholomew: Okay. And maybe somehow even, whether it's outlined in the bylaws or another way, maybe if there is a seat that's having an issue or something maybe there can be, it can be brought up at a meeting that, so that we're aware. We can talk to our peers and say, "Hey, you know, come here and."

Wray: We're going to be looking at a number of options to try to improve the situation.

Bartholomew: And my last question on the Technical Advisory Committee, the membership, it does, the TAC can add members according to the bylaws but it does list all the membership too, in Part A. So I was wondering if there is an update to the bylaws if the, is it the SCRTD, right, is the other one that's not listed in the bylaws right now.

Wray: Yes. That would be part of the addition.

Bartholomew: Okay. Thank you.

6.2 NACTO Bicycle Design Standards

Wray: Anyway. I would like to introduce at this time Mr. Michael McAdams who's going to give the presentation on the NACTO Standards.
MICHAEL MCADAMS GAVE HIS PRESENTATION.

Bartholomew: Mr. Chair. Are there any guidelines in this NACTO about transit bike lane interaction?

McAdams: There is not specifically, there's a separate document for transit facilities but (inaudible) there's a second, another guide. This guide is particularly just for bicycles and pedestrians, primarily bicyclists.

Bartholomew: The reason I was asking is in places like on Solano or where we've had bus stops or other areas that there are bike lanes designated on our streets right now and the complaints I've heard we've had is you know our bus pulls in, pull over to a stop and block the bike lane. And I'm just wondering from a design standard if there's better ways to handle that.

McAdams: Well one way that, just off the cuff, one way to accommodate that is by a bulb where you put the sidewalk a little bit out, that will do some of that as well, sort of prevent you know that kind of motion. I'm not really sure. I didn't look into that more carefully but I think there's probably some things to be done. Oh well, there's one which is actually a designated stop area. It says that no, you know that's where the bus will stop in a combination with that, a little bit of I guess in-the-center parking, the designated box for the buses.

Bartholomew: So like a, basically a pullout for a bus.

McAdams: Exactly. And so it's a pullout but on the street but designated by markings. So that's a partial solution but I can't address that fully because I think you'll have to look to the guide for that, but I'm sure there's some ways to accommodate bicycles and buses and motor vehicles.

Bartholomew: Thank you.

McAdams: Thank you.

Trevino: I got a question. One of the main I guess roadblocks that we have with redesigning some, or rehabilitating some of the roads in Las Cruces is restricted by the right-of-way, especially these residential areas where they are requiring still their parking, a lot of these want the parking right adjacent to the curb and allowing for two-way traffic on here. So just, when this goes to get adopted by City of Las Cruces, wherever, that you do get the input from Public Works and which would be streets and everybody. Because a lot of these do not fit a lot of our rehabs and a lot of our existing cross-sections for our roadways, whether it be local, some collectors, or even arterials is the way stuff is working out. In regards to
the bus pullouts, again that's been a right-of-way issue and everything, trying to make, accommodate both of them for both things. So just before kind of we start to implement a lot of these more restrictions on roadway and cross-sections that we do get everybody's input to see the feasibility of a lot of the stuff.

McAdams: Yeah. Mr. Chair, Mr. Trevino. These are guidelines and they're not in ordinances so it's, the one thing that's always put is a caveat in the guideline is that it's up to the engineers or other judgment. So it's really saying, "You can go beyond," or gives the engineers the ability to go beyond normal standards. And so it's a guideline and that's it, but it's, if you want to accommodate this would be the ideal, you know. Because it's really, and some roads do not accommodate bicyclists in that manner.

Trevino: Okay. Thank you.

Lee: Mr. Chair. I have some comments. The first comment is have you ever, looking at the operation impact …

McAdams: Yeah.

Lee: Operational impact to the operational cost. How much do you think is going to be impact to the operational cost?

McAdams: Mr. Chair, Soo Gyu. The guidelines do not really address operational cost. It just, they're basically, "Here's the street. If we add this, you know bike lanes, buffered bike lanes, this is the design standard." But it does not address operational cost.

Lee: I understand your point but whenever we add more stuff then we have to also think about the life cycle cost. Once we add any new stuff, for example any green bicycle marking, do you know that cost is almost three, four times expensive than the normal pavement marking? Then it's going to directly impact the other, the operational aspect which means it's going to directly impact not only the, your bicycle but as you know we have to look at overall use which means that we have to consider vehicle and pedestrian and the bicycle and the transit. So I understand that this is a guideline but I'd like you to make sure to look at the other aspect will impact your decision.

McAdams: Mr. Chair, Soo Gyu. These are really, again I emphasize these are engineering type of decisions. They're not covered in guideline. But they're, we know that there's advantage of green bike lanes with designate so people don't do things like cross over them, often they do, or park in them. And so these are reinforced or to protect bicyclists more or to make people aware. But as far as our operational cost and maintenance, that's
really, it's not covered. But I agree with you. There are additional
operational costs to do that but I think that's really up to the City and the
Town of Mesilla and the County to really address when it's appropriate to
have green bike lanes or bike boxes or any kind of treatment that's related
to bicyclists.

Lee: The other comment is that from my perspective the best way we can
implement any NACTO guideline or any recommended pavement marking
or sign or any kind of more bicycle-friendly facility is with better change our
City Design Code and it will directly impact future projects and as long as
the right-of-way condition and the funding is available I definitely agree
about the NACTO. But some of their, you know the location, like Tony
mentioned, it's going to be almost impossible to utilize this one. But at
least as long as we change our City Design Code and it's going to impact
any new subdivision or any new street. So I think it's a really good idea to
go by the NACTO on that area plus any area in the Downtown area or any
street that's more like a, the good example is Main, you know the North
Main Street on the Downtown area, I believe that's a good, the place we
can start to test some the new stuff in the City and also the University
area. But the only concern about the University Corridor, my
understanding is it is the arterial so we have to be balanced between the
bicycle and the pedestrian and then also the vehicle and the transit.

McAdams: I agree.

Love: Mr. Chair. Is this guide supposed to supersede all the other existing
guides that came before it, like the AASHTO guidelines or the MUTCD?

McAdams: No. They're compatible with the MUTCD and AASHTO. What it does is
simply urban context and say, "Well maybe there'd be more suitable for
urban setting." The AASHTO's our general guidelines as you know. But
it's not discounting the AASHTO or the MUTCD. In fact I said before the
MUTCD has really been endorsed, or the NACTO guide have been
endorsed by the FHWA. So I don't see them as superseding but
supplementing, or supplemental.

Bartholomew: Mr. Chair. I had one more question. Was it these kind of guidelines,
wasn't there, I saw something about a demonstration that might've, I think
it was canceled that was planned for sometime last year on University
Avenue. Was that doing an aspect of this just as a demonstration? Could
you kind of expand that?

McAdams: Mr. Chair, Mr. Bartholomew. That's true. We were planning on a
demonstration project but there was complications. But that, was the
green bike lanes were example of a thing that, of items related in the
NACTO standards. So demonstrative of a, at a really good, one of the
most dangerous intersections for bicyclists, Locust and University, but also
as a test to see how people reacted to the green bike lanes. So yes, the
green bike lanes proposed demonstration were in compliance with the
NACTO standards.

Bartholomew: Is there any, whatever the complications were, is there any, is it going to
happen in the future that there might be a demo like that somewhere?

McAdams: I would hope so. I would like to see it done and I think it'd be a good
demonstration to the public of potential for that kind of treatment. But I
think it's on hold but I would really like to see it done.

Bartholomew: Okay. Thank you.

Trevino: And I would really push maybe, yes and get a section that'd be an
example of that green bike lane so City staff can see the lifespan of that,
the deterioration of that, and kind of the expectancy of that so we can kind
of start to put that into our operational budget and cost. But I think having
an example set forth so we can have a baseline set to see if it is feasible
in the City would be a great opportunity for both parties. Thank you. I see
no other questions.

7. COMMITTEE AND STAFF COMMENTS

7.1 City of Las Cruces, Dona Ana County, Town of Mesilla, Las Cruces
Public Schools, RoadRUNNER Transit, SCRTD Project Updates

Trevino: Move on to Committee and staff comments. Start with the City of Las
Cruces. There are no updates on our projects at this point. Dona Ana
County.

Molina: Dona Ana County does not have any updates on any projects as well.
Thanks.

Trevino: Town of Mesilla.

Shannon: Town of Mesilla does not have any updates.

Trevino: Las Cruces Public Schools.

Gregory: Yes. Update, just our Safe Routes to School program, again this year 20
elementaries had regular walk and bike trains, walking, school buses or
bike trains. We also were able to do the bike and pedestrian education
curriculum in 22 of the elementary schools and we're currently working on
expanding that from the first and third grade to probably the fifth grade
using the PE teachers in all the elementary schools.
International Walk to School Day was 100% participation in September through October. We also had the Family Bike Fiesta which was at Young Park in April and we fixed a lot of bikes, handed out a lot of helmets, and had a lot of volunteers that assisted during that day.

And then National Bike to School Day, 22 elementary schools participated. We also had a, kind of a bike and then camp night on May 20th. They rode some of the bike paths throughout, around Llorona Park, through I think Mesilla, and then back towards Mayfield in the Bruins Lane area, and then they camped at Mayfield overnight with the parents and the kids, and Ashleigh Curry coordinated that. We also continued our bus driver education for the bike laws, pedestrian laws related to school buses. And then we just finished collecting a lot of our evaluation from the schools and interviews with principals so that we can finish up a pretty thorough evaluation of the program on this year's as well as previous years’. So and that's kind of where we stand right now.

Trevino: Thank you. RoadRUNNER Transit.

Bartholomew: The City’s Transit Section's been working with the MPO on doing an inventory of all of our bus stops out there, what's there, pictures of the bus stops, ADA aspects of the bus stops out there. This was started in this past fiscal year by an intern who developed a mobile app who could go out and start taking some of the data, and we're looking at expanding that to include more of the, especially the ADA stuff. The City's working on its ADA Transition Plan and this is one of the aspects that Transit is doing, is looking at all of our bus stops for accessibility of our bus stops and what we could or couldn't do at these bus stops. And we really appreciate the help that we're getting. Thank you.

Trevino: I hope I get this right. South Central Regional Transit. Are they present? No?

Bartholomew: I can say that, I know that they're having their grant audit today, so that's probably why he's not here.

7.2 NMDOT Projects Update

Trevino: NMDOT project update.

Herrera: Thank you Mr. Chair. We have just a couple of projects in construction now. The big one is the intersection of Spitz/Solano/Three Crosses and US-70. That one is going well so far. We're just a month or so in. We have about another 11 months to go. It should take about a year to complete that project but so far traffic has been moving smoothly through the area. We do have monthly public meetings. If there are any concerns, it's the third Thursday of the month at 6:00 p.m. at the Solano

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The NMDOT office is there. And I believe the MPO is sending out the public notices or posting them on their website as we get the public notices out there.

The other project that we have right now is the intersection of 17th Street and Picacho. We are installing traffic signals there and that project will be pretty quick. We wanted to wait until school was out so that the buses wouldn't be impacted and the contractor has told us that it will be done by the time school starts again. So just a couple of months to get that project all completed.

Another project that's coming up probably in the next three or four months is on US-70 over the Pass and we are widening shoulders from basically Organ to the White Sands interchange. And so that's just to make it a little bit safer and more comfortable for cyclists to ride on that section of road and then it also helps us get rid of that gap in our State Bike Route 7 that goes all the way from, oh I don't know where it starts, somewhere over by the airport and goes all the way through Alamogordo to Roswell. So that was the only little gap and we're addressing that. It just let this past month so we should see construction out there probably fall of this year.

In design we have the Valley Drive project. That one the plans are supposed to be turned in in three weeks so we're very near the end of design on that. We should be letting here probably in the late summer with construction starting early next year. And that's all I have. If there's any questions I'd be happy to answer them.

Bartholomew: Mr. Chair. Actually the discussion on the Picacho/17th light, I did have a question of the City and how's the, what's the timeline looking like for the traffic light at Melendres and Amador?

Trevino: I believe now. This is not my project but the environmental got approved about a couple weeks ago so I think plans are very near to be finalized so we can get that out. So I think they're just waiting on the proper paperwork for all the environmental stuff and so, think probably about the end of summer should probably go out to bid.

Bartholomew: It'll be let at the, do you think it'll be done by the end of the calendar year, that light'll be in?

Trevino: You know I am not familiar with the extents of the construction. I know it's some median cuts and some curb so I'm guessing probably about eight months or so.

Bartholomew: Okay. Thank you.

Sensiba: Excuse me, hi. The Melendres and Amador light, that's right next to the EBID office and they've started construction today. Our main entrance
where the curb is has been torn up and we're having to go in through the
back route, and they said they would be done with the curb construction
near our office by Monday. So they've already started that project and are
moving slowly towards the street there.

Lee:    Let me give a little more information about what activity you saw today.
There's two separate projects, one for the actual installation of the traffic
signal at the intersection and then also we call it "interconnect
collection." So there's a separate contract I'm managing right now. In
the contract they already put the pathway from Melendres and the El
Molino to the intersection. So they're going to finish that little section I
believe within a week or two weeks. So that's a complete separate project
but it is together.

7.3  MPO Staff Projects Update

Trevino: And so we move onto MPO staff update.

McAdams: Just a few ones. Our next meeting will be on August 3rd. It will not be
here. It will be in the City of Las Cruces Council Chambers so if you come
here you won't find anybody here.

And also we're expecting delivery of the software Rideshare Plus
which will integrate with automatic passenger counts. We discussed that
last time. And we expect that hopefully before June 30th and this will help
us with looking at operations better, planning purposes, and for
monitoring. And that's all I have.

Lee:    Mr. Chair. I have a question to the staff. You know last time you guys
mentioned about the 2016 flow map. Is it still not ready?

McAdams: No, it's on our website at this moment. You can download it. If you need
it printed out we'll be glad to do that.

8.  PUBLIC COMMENT

Trevino: Okay. We'll move on to public comment. I see none.

9.  ADJOURNMENT (4:46 PM)

Trevino: So I'm going to look for a motion to adjourn.

Bartholomew: I second.

Trevino: All in favor?

MOTION PASSES UNANIMOUSLY.
Trevino: We are adjourned.

Chairperson
AGENDA ITEM:
5.1 2018-2023 Transportation Improvement Program Amendments

ACTION REQUESTED:
Review and recommendation for approval to the MPO Policy Committee

SUPPORT INFORMATION:
Email from Jolene Herrera, NMDOT
TIP Amendment Table

DISCUSSION:
On June 14, 2017, the MPO Policy Committee approved the 2018-2023 Transportation Improvement Program (TIP)

The following amendment(s) to the TIP have been requested:

<table>
<thead>
<tr>
<th>CN</th>
<th>FY</th>
<th>Agency</th>
<th>Project &amp; Termini</th>
<th>Scope</th>
<th>Change</th>
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<tbody>
<tr>
<td>LC00250</td>
<td>2018</td>
<td>NMDOT</td>
<td>University Interchange</td>
<td>Bridge Replacement, Ramp modifications/reconstruction, roadway reconstruction, and extension of multi-use path</td>
<td>Moving $775,000 from construction to preliminary design in FFY 2018</td>
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<tr>
<td>G10040</td>
<td>2018</td>
<td>Doña Ana County</td>
<td>Soledad Canyon - Dripping Springs to End of Soledad Canyon</td>
<td>Preliminary Engineering, Construction Engineering, Construction</td>
<td>New $10,166,500 Project</td>
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<tr>
<td>LC00300</td>
<td>2019</td>
<td>NMDOT</td>
<td>US 70 – Elks to Del Rey</td>
<td>Bridge &amp; Pavement Preservation</td>
<td>Change in project termini and scope</td>
</tr>
</tbody>
</table>
This amendment will not affect any other projects currently listed in the TIP.
Good afternoon Andrew,

Please set aside $775K from construction for preliminary design in FY2018. This change can be made administratively since there is no net change in the project total.

Thanks,

Jolene Herrera
Urban & Regional Planner D1 & D2
NMDOT South Region Design
750 N. Solano Dr.
Las Cruces, NM 88001
O. (575) 525-7358
C. (575) 202-4698
Good afternoon Andrew,

Please see below regarding a TIP amendment for LC00300. Although the package went out for BPAC next week can we do a floor amendment to get this approved?

Thanks,

Jolene Herrera
NMDOT Urban & Regional Planner
Cell: (575) 202-4698
Jolenem.herrera@state.nm.us

-------- Original message --------
From: "Linnan, Andreas, NMDOT"
Date:07/13/2017 12:35 PM (GMT-07:00)
To: "Herrera, Jolene M, NMDOT"
Cc: "Contreras-Apodaca, Gabriela, NMDOT" , "Chavarria, Aaron, NMDOT" , "Franks, Earl, NMDOT"
Subject: LC00300 New STIP

Good morning Jolene,

As briefly discussed this morning, please make sure that in the new STIP, we not only change the project scope, but also adjust the Project Termini as shown below.
Thanks,

Andreas

Andreas Linnan, P.E., MBA
Project Development Engineer
NMDOT South Region Design
ASCE-NM Southern Branch President
750 N. Solano Dr.
Las Cruces, NM 88001
Work: 575-525-7316
Fax: 575-524-6060
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<th>Location</th>
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<th>Scope</th>
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<td>I-25 Interchange</td>
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<td>Soledad Canyon</td>
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<td>Preliminary Engineering, Construction Engineering, Construction</td>
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<td>New Project</td>
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<td>LC00300</td>
<td>2019</td>
<td>US 70 - Elks to Del Rey</td>
<td>MP 149.8 - 151</td>
<td>Bridge &amp; Pavement Preservation</td>
<td>$5,000,000</td>
<td>$5,000,000</td>
<td>Change in project termini and scope</td>
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AGENDA ITEM:
5.2 NACTO Draft Resolution for Policy Committee Resolution

ACTION REQUESTED:
Review and recommendation of approval to the MPO Policy Committee

SUPPORT INFORMATION:
NACTO Draft Resolution for Policy Committee Approval

DISCUSSION:
At the May 16, 2017 BPAC meeting it was recommended that the MPO staff develop a draft resolution for review by the BPAC and if approved transmitted to the Technical Advisory Committee and the Policy Committee for review and possible approval.

The Bicycle and Pedestrian Facilities Advisory Committee recommended approval of the resolution at their July 18 meeting.
RESOLUTION NO. 17-xx

A RESOLUTION RECOMMENDING THE ADOPTION OF NATIONAL ASSOCIATION OF COMMUNITY TRANSPORTATION OFFICIALS URBAN STREET DESIGN GUIDE BY MPO MEMBER ORGANIZATIONS

WHEREAS, the Mesilla Valley Metropolitan Planning Organization (MPO) is the transportation planning agency for the City of Las Cruces, the Town of Mesilla and the urbanized portion of Doña Ana County; and

WHEREAS, the Las Cruces Metropolitan Planning Organization 2040 Transportation Plan states as two of its goals to: “provide and improve multi-modal and intermodal options for all users and increase transportation safety for all uses starting with the most vulnerable modes”; and,

WHEREAS, The Urban Street Design Guide offers well-articulated and visual approaches for improving the safety and livability of our streets for pedestrians, bicyclists, drivers, and transit users; and

WHEREAS, Urban city streets demand a unique approach unmet by most conventional design guidelines and

WHEREAS, The MPO views the Guide as an important reference in planning modern urban city streets that not only complements our member agencies’ own design guidance, but is a companion with other international national and local resources that is in use widely available to encourage well connected modes of transportation for all people; and

WHEREAS, the Bicycle and Pedestrian Facilities Advisory Committee recommended the use of the Guide by all member MPO agencies at their June 18, 2017 meeting; and

WHEREAS, the Technical Advisory Committee recommended the use of the Guide by all member MPO agencies at their (month) (date), 2017 meeting, and;

WHEREAS, the Policy Committee has determined that it is in the best interest of all appropriate implementing agencies to adopt the Guide.
NOW, THEREFORE, be it resolved by the Policy Committee of the Mesilla Valley Metropolitan Planning Organization:

THAT the Policy Committee recommends that all appropriate implementing agencies adopt the Guide.

DONE and APPROVED this ___ day of __, 2017.

APPROVED:

__________________________
Chair

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<th>Second By:</th>
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ATTEST: 

__________________________  APPROVED AS TO FORM:
Recording Secretary          City Attorney