Mesorilla Valley Metropolitan Planning Organization
Technical Advisory Committee

AGENDA

The following is the agenda for the Mesilla Valley Metropolitan Planning Organization's (MPO) Technical Advisory Committee meeting to be held on August 1, 2013 at 3:00 p.m. in the Las Cruces City Council Chambers, 700 N. Main, Las Cruces, New Mexico. Meeting packets are available on the Mesilla Valley MPO website.

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1. TRANSPORTATION ASSET MANAGEMENT WORK SESSION _____ Denise Weston, AICP
2. CALL TO ORDER __________________________________________________________ Chair
3. APPROVAL OF AGENDA ___________________________________________ Chair
4. APPROVAL OF MINUTES __________________________________________ Chair
   4.1 June 6, 2013 ___________________________________________________ Chair
5. PUBLIC COMMENT __________________________________________________ Chair
6. ACTION ITEMS __________________________________________________________
   6.1 Transportation Improvement Plan Amendments ________________________ MPO Staff
7. COMMITTEE and STAFF COMMENTS _________________________________ Chair
8. PUBLIC COMMENT __________________________________________________ Chair
9. ADJOURNMENT _______________________________________________________ Chair
MESILLA VALLEY METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE
DISCUSSION FORM FOR THE MEETING OF August 1, 2013

AGENDA ITEM:
1.0 Transportation Asset Management Work Session

SUPPORT INFORMATION:
Work Session Outline
Asset Management Data Summary 1
Asset Management Data Summary 2

DISCUSSION:
Before convening the regular meeting, the TAC will host a presentation regarding Asset Management by Denise Weston of Bohannan-Huston.
Transportation Asset and Safety Management Plan Workshop

The workshop for the TAC will include an overview of the objectives for the Transportation Asset and Safety Management Plan (TASMP) with further clarification on what the TASMP will be, and what it will not be for the region. The TASMP is a planning document which includes a process, recommendations, and gap analysis necessary to fully implement an asset management program in the future. As a group we will view the outline and features of the Plan, as well as key concepts, data needs, and level of service for various asset types. The decision-making process and how it can be enhanced and supported by asset management will be discussed, both in terms of capital projects and operations/maintenance of transportation facilities. The workshop will close with an agency Self-Assessment quiz providing insight into the expectations, data collection, and decision-making process for each of the agencies involved. We are still in the process of collecting data and have provided a copy of a matrix which indicates the data we currently have and what we still need to complete the Plan. Thank you in advance for continuing to support our data collection effort! Remember, this data doesn't have to be in a GIS format, any type of transportation inventory would be helpful to the planning effort.
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The following are minutes for the meeting of the Technical Advisory Committee of the Las Cruces Metropolitan Planning Organization (MPO) which was held June 6, 2013 at 4:00 p.m. in Commission Chambers at Dona Ana County Government Building, 845 Motel Blvd., Las Cruces, New Mexico.

MEMBERS PRESENT: Michael Baker (proxy for Mike Bartholomew – CLC Transit)  
                Greg Walke (NMSU)  
                Jolene Herrera (NMDOT)  
                Bill Childress (BLM)  
                John Knopp (Town of Mesilla)  
                Harold Love (NMDOT)  
                Louis Grijalva (CLC Public Works)  
                Larry Altamirano (LCPS)  
                Mary Evans (proxy for John Gwynne – DA Flood Commission)  
                Henry Garcia (proxy for Henry Corneles – DAC Engineering)

MEMBERS ABSENT: Jack Valencia (SCRDT)  
                Henry K. Corneles (DAC Engineering)  
                Luis Marmolejo (DAC)  
                Debbie Lujan (Town of Mesilla)  
                John Gwynne (DA Flood Commission)  
                Willie Roman (CLC Transportation)  
                Jesus Morales (EBID)  
                Mike Bartholomew (CLC Transit)

STAFF PRESENT: Tom Murphy (MPO staff)  
                Andrew Wray (MPO staff)  
                Ezekiel Guza (MPO staff)

OTHERS PRESENT: G.C. Apodaca (NMDOT)  
                Aaron Chavarria (NMDOT)

1. CALL TO ORDER
Meeting was called to order at 4:03 p.m.

2. APPROVAL OF AGENDA
Harold Love motioned to approve the agenda.  
Greg Walke seconded the motion.  
All in favor.

3. APPROVAL OF MINUTES
3.1 May 2, 2013

Minutes approved under Approval of Agenda.

4. PUBLIC COMMENT – No public comment

5. ACTION ITEMS

5.1 Public Participation Plan Presentation

The current MPO Public Participation Plan (PPP) calls for review every five years. The current PPP was passed in 2008 and is due for review. The presentation will cover the proposed updates and changes to the current draft of the PPP.

Andrew gave a presentation on the Public Participation Plan.

Jolene Herrera asked about the roadblocks that Andrew described and if that was because the MPO website is still connected to the City or if it was something different.

Andrew stated yes, that was part of it, anything that MPO did would have to go through City architecture firewall and that is the reality of the situation and the City right now is wrestling with its social media policy, so by default the MPO doesn’t know what they will be able to do. He also stated that staff is waiting for feedback from the TAC and MPO Policy Committee as to the extent of what involvement social media might be considered to be desirable.

Andrew stated that if there were further comments or received comments after this meeting to please email him with the comments.

Staff is seeking a recommendation to the Policy Committee of Public Participation Plan draft.

Tom Murphy stated that the majority of the document is the unchanged document of the current Public Participation Plan. Staff found it to be a successful process. It is the process that was used during the development and adoption of Transport 2040. There are some very good methods in the plan. They are not throwing everything out. Andrew was highlighting the changes from the 2008 document.

Larry Altamirano asked for a recommendation for approval to the Policy Committee.

Harold Love motioned to recommend approval to the Policy Committee.

Jolene Herrera seconded the motion.

All in favor, motion passes.

6. DISCUSSION ITEMS

6.1 Transportation Alternative Program Presentation
The current MPO Public Participation Plan (PPP) calls for review every five years. The current PPP was passed in 2008 and is due for review. The presentation will cover the proposed updates and changes to the current draft of the PPP.

Jolene gave a presentation.

Luis Grijalva joined the meeting.

Greg Walke asked what was #2 safety and educational activities, specifically activities and programs.

Jolene stated that there are walking school buses; she stated she didn’t know all the Safe Routes to School activities, but they can do education outreach for K thru 8.

Larry Altamirano said that he is on the Safe Routes to School Committee for the district. The program involves not just the pedestrians but also kids biking and they hire people called Champions (with part of the money) and they are assigned to certain schools within the Safe Routes to School criteria. There are currently four Champions. They want schools that are willing to work with Safe Routes to School to be able to promote safe walking and biking and helmets have been purchased for the kids. Local bike clubs or organizations will hold events like bike repair and help kids fix their bikes. Safe Routes to School also looks at infrastructure. It has been a really good program and the district is trying to get more schools involved. There are about 10 that are involved right now.

Jolene continued her presentation.

Tom stated that in order for them to get that listing to NMDOT by October 1, he issued the call to projects and sent it to the administrative heads of each of the jurisdictions and he placed an application deadline of August 12 to be returned to MPO staff. Staff would then present on August 19 to BPAC and come before the TAC at the September meeting and the Policy Committee at their regular September meeting, in order for staff to have an approved list before October 1.

John Knopp asked about eligible entities, State and federal, natural resource or public land agencies, if that was like BLM and State Land Office or does it also include parks and things like that.

Jolene stated it can include parks.

John Knopp said Mesilla Valley Bosque State Park or something like that could apply then.

Jolene replied yes. She continued her presentation.

Bill Childress asked if the application cycle relates to the existing MPO boundary or the proposed MPO boundary modification.
Tom stated that he believes it will relate to the adjusted boundary that was just adopted.

Contact MPO staff for application questions first.

7. COMMITTEE AND STAFF COMMENTS

Larry Altamirano stated that Sonoma Elementary is off of Northrise and once you build an elementary school the houses will come and now they are building an apartment complex across the street and in going back and looking at all the provisions for it they failed to put in a crosswalk at that particular site and the way it is built right now it appears that the main crossing would be the driveway entrance to the complex and possibly right where the driveways for parents/bus pickup. The City will be doing a survey but unfortunately LCPS has already received calls from six parents who are registering their children. Phase 1 will be done before the beginning of school. So just as a heads up, maybe for the City, this is going to create an issue until a crosswalk is installed.

Jolene Herrera stated that she received a call from the STIP coordinator that the project at the Vado and Mesquite interchanges was funded at $10M and because of the compressed timeline the DOT didn’t have time to bring it thru the TAC but they will be bringing it to the Policy Committee next week. The construction will consists of removal of existing I-10 interchange bridge at Mesquite and reconstruction, and there also be some reconstruction of the on and off ramps, and adding roundabouts at the Vado interchange on either side of the actual bridge and doing reconstruction of ramps.

Tom asked if a presentation could be given regarding what the work will entail at the August TAC meeting.

John Knopp asked about the status of Avenida de Mesilla.

Jolene stated she doesn’t have a timeline but the construction report that she saw this morning said that the contractor is still doing ramp-up. The project is supposed to start sometime towards the end of the month.

Aaron Chavarria stated the Avenida bridge project is under the ramp-up period to have a 60 day ramp-up. The project could begin anytime within those 60 days.

8. PUBLIC COMMENT – No public comment

9. ADJOURNMENT

Meeting adjourned at 4:50 p.m.

Harold Love motioned to adjourn.

Jolene Herrera seconded the motion.

All in favor.

_______________________________, Chair
AGENDA ITEM:
6.1 2014-2019 Transportation Improvement Program Amendments

ACTION REQUESTED:
Review and recommendation for approval to the MPO Policy Committee

SUPPORT INFORMATION:
FY2014 Transportation Improvement Program Amendment Reports
Email from Jolene Herrera, NMDOT Planner
Email from Mike Bartholomew, Transit Administrator

DISCUSSION:
On May 8, 2013, the MPO Policy Committee approved the 2014-2019 Transportation Improvement Program (TIP).

The following amendment(s) to the TIP have been requested:

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<th>CN</th>
<th>FY</th>
<th>Agency</th>
<th>Project &amp; Termini</th>
<th>Scope</th>
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<td>LC00130</td>
<td>2014</td>
<td>City of Las Cruces</td>
<td>El Paseo/University to Main</td>
<td>Install signs, markings, raised curb medians, crosswalks and other safety features</td>
<td>New Project</td>
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<td>City of Las Cruces</td>
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<td>RoadRUNNER Transit</td>
<td>Transit Capital Purchase</td>
<td>Funding for anticipated vehicle replacement</td>
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These amendments will not affect any other projects currently listed in the TIP.
**Las Cruces Metropolitan Planning Area**

**Las Cruces Metropolitan Planning Organization**

**Transportation Improvement Program (TIP)**

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**CN:** LC00130  
**Las Cruces MPO - PIN:** 88  
**Fed ID:** LC00130  
**NMDOT Dist.:** 1  
**County:** Dona Ana  
**Municipality:** City of Las Cruces  
**Lead Agency:** City of Las Cruces  
**Length:** 1.7 Miles

**RT:** 1.7  
**Proj:** El Paseo HSIP Project  
**Fr:** University Ave  
**To:** Main Street  
**Est. Proj. Cost:** $335,000

**Category:** Safety  
**Remarks:** Project added 7/11/2013  
**TIP Amendment Pending?**

**Project Desc.:** Install signs, markings, raised curb medians, and crosswalks. Install "No Turn On Red" signs at intersections and upgrade pedestrian signals.

**Project Phases:**  
- □ Environ. Document  
- □ Prel. Engr.  
- □ Design  
- □ Right-of-way  
- □ Construction  
- □ Other  

**Work Zone:** Signif.

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### PROGRAMMED FUNDS - Four Year Federal TIP by Funding Category

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*Thursday, July 11, 2013*
**Las Cruces Metropolitan Planning Area**  
**Las Cruces Metropolitan Planning Organization**  
**Transportation Improvement Program (TIP)**

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**Programmed Funds - Four Year Federal TIP by Funding Category**

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**TIP Informational Years**

- 2018
- 2019

**Thursday, July 11, 2013**
Las Cruces Metropolitan Planning Area  Las Cruces Metropolitan Planning Organization  Transportation Improvement Program (TIP)

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Thursday, July 11, 2013
Good morning Andrew,

Can you please administratively move CN LC00110 to FY2014? Rebecca says it’s okay to move it without an amendment per our STIP/TIP Policies & Procedures Manual.

Also, please see the attached STIP page for the new HSIP project awarded to the City of Las Cruces in FY2014. The CN is LC00130. Can you please get this on the BPAC agenda and add it to the TIP?

Thanks,

Jolene Herrera
Urban & Regional Planner D1 & D2
NMDOT South Region Design
750 N Solano Dr
Las Cruces, NM 88001
O: (575) 525-7358
C: (575) 202-4698

Jessica,
Please get with Jolene and have her work with the MPO in Las Cruces to move this to 2014 in the TIP as an administrative Modification and then she will send me the TIP sheet, so I can replicate it within the STIP.

Thank you,

Rebecca M. Maes
STIP Coordinator
(505)476-3785

Hi Jessica:
Hi Andrew –

I have reviewed changes we would need for the current TIP:

- Projects TL00010 and TL00013 are tied to our 5307 formula apportionments. Our FFY13 apportionment is $1,901,298 (we always use these apportionments in our following FY, so in this case we will use most of these funds in the City’s FY14). Go ahead and leave TL00013 the same ($100,000 FTA/$125,000 total). For TL00010, we need to change the federal portion to $1,801,298 with a total project of $3,602,596. Carry these same numbers through to FY2017. We actually have not budgeted the full $1.8 M for FY14 operations and we will not use the full apportionment in FY14. Our formula funds increased this year as it is the first year the 2010 census figures have been factored in.

- Project TL00011 can remain the same for FY14; these are FFY12 State of Good Repair funds (Section 5309) for replacing paratransit vehicles. We desperately need to replace fixed route buses too and, less urgently, paratransit vehicles, but at this time have no specific federal funds to do so, other than setting aside some of our 5307 funds for this purpose. Could we put a “place holder” in an out year of $5,200,000 for this project (federal funds of $4,316,000). This would be for vehicle replacement of 9 fixed route buses and 9 paratransit vehicles plus three additional fixed route buses for service expansion by 2018.

- We also want to keep TL00014 in an out year at the same amounts (for the maintenance and operations center).

I was noticing that the STIP is not aligned to the current TIP. The amounts in TL00010 are less than the current TIP and the amounts in TL00013 are more than in the current TIP. Also the project that we want to do this year (FY14) to purchase paratransit vehicles is in TL00011 are not in the STIP at all, including the June preview amendment to the STIP. This is a concern since we want to obligate this grant soon and this project needs to be in the STIP for FTA to approve the grant.

Let me know if you have any questions.

Mike Bartholomew, CCTM
RoadRUNNER Transit Administrator
City of Las Cruces, NM

Phone: (575) 541-2500
Fax: (575) 541-2545
TTY: (575) 541-2541

It is the mission of RoadRUNNER Transit to provide safe, dependable and convenient transportation services to the citizens of Las Cruces.
AGENDA ITEM:
7.0 Staff Comment (2014-2019 Transportation Improvement Program Administration Modifications)

ACTION REQUESTED:
None

SUPPORT INFORMATION:
FY2014 Transportation Improvement Program Amendment Reports
Email from Jolene Herrera, NMDOT Planner to MPO staff

DISCUSSION:
On May 8, the MPO Policy Committee approved the 2014-2019 Transportation Improvement Program (TIP).

The following administrative modification(s) to the TIP have been processed:

<table>
<thead>
<tr>
<th>CN</th>
<th>FY</th>
<th>Agency</th>
<th>Project &amp; Termin</th>
<th>Scope</th>
<th>Change</th>
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</thead>
<tbody>
<tr>
<td>LC00110</td>
<td>2014</td>
<td>Dona Ana County</td>
<td>El Camino Real at Dona Ana School Rd</td>
<td>Intersection Realignment</td>
<td>Moved to FY 2014</td>
</tr>
</tbody>
</table>

These administrative modifications will not affect any other projects currently listed in the TIP.
**Las Cruces Metropolitan Planning Area**  
Las Cruces Metropolitan Planning Organization  
Transportation Improvement Program (TIP)

<table>
<thead>
<tr>
<th>CN:</th>
<th>LC00110</th>
<th>Las Cruces MPO - PIN:</th>
<th>75</th>
<th>NMDOT Dist.:</th>
<th>3</th>
<th>County:</th>
<th>Dona Ana</th>
<th>Municipality:</th>
<th>N/A not applicable</th>
<th>Lead Agency:</th>
<th>Dona Ana County</th>
<th>Est. Letting:</th>
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<tr>
<td>Fed ID:</td>
<td>LC00110</td>
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</table>

**Category:**  
Project Desc.: Design and Construction for Intersection Realignment: El Camino Real Rd at Dona Ana School Rd  
Remarks: Added to the TIP; New TIP Funding Sources; Admin Adjust: 10-25-12

**PROGRAMMED FUNDS - Four Year Federal TIP by Funding Category**

<table>
<thead>
<tr>
<th></th>
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**TIP Informational Years**

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<th>2018</th>
<th>2019</th>
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<tbody>
<tr>
<td></td>
<td></td>
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</tr>
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</table>
Good morning Andrew,

Can you please administratively move CN LC00110 to FY2014? Rebecca says it’s okay to move it without an amendment per our STIP/TIP Policies & Procedures Manual.

Also, please see the attached STIP page for the new HSIP project awarded to the City of Las Cruces in FY2014. The CN is LC00130. Can you please get this on the BPAC agenda and add it to the TIP?

Thanks,

Jolene Herrera
Urban & Regional Planner D1 & D2
NMDOT South Region Design
750 N Solano Dr
Las Cruces, NM 88001
O: (575) 525-7558
C: (575) 202-4698

Jessica,
Please get with Jolene and have her work with the MPO in Las Cruces to move this to 2014 in the TIP as an administrative Modification and then she will send me the TIP sheet, so I can replicate it within the STIP.

Thank you,

Rebecca M. Maes
STIP Coordinator
(505)476-3785

Hi Jessica:
I approve any proposed STIP amendment to move the safety funds for this Dona Ana County Lead HSIP Safety Project on Dona Ana School Road at El Camino Real from the FY 2013 Program Year to the FY 2014 Program Year.

Steve

Steve Eagan, P.E.
Safety Project Engineer
New Mexico Department Of Transportation
Traffic Technical Support Bureau
Room 216
PO Box 1149
1120 Cerrillos Road
Santa Fe, NM 87504-1149

Office: 505-476-3545
Cell: 505-490-3063

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From: Hunter, Jessica, NMDOT
Sent: Monday, July 01, 2013 9:27 AM
To: Eagan, Steve L., NMDOT
Cc: Herrera, Jolene M, NMDOT; Love, Harold A., NMDOT
Subject: FW: LC00110Angie Guerrero

Good Morning Steve,

LC00110 is a safety project with Dona Ana county in FY ’13. Please see the email below from the county...would it be possible to move the funding to FY ’14 to allow the county time to acquire the ROW necessary to complete the project?

Please let me know if you have any questions or need any additional information.

Thanks,
Jessica

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From: Henry Corneles [mailto:henryco@donaanacounty.org]
Sent: Monday, July 01, 2013 9:15 AM
To: Hunter, Jessica, NMDOT
Cc: Cindy Beakley; Don Bullard; Elwess, Alden L., NMDOT; Angie Guerrero; Robert Armijo; Tommy Garcia; Bill McFarland; Eric Swartz
Subject: RE: LC00110Angie Guerrero

Jessica: We as a team (including the County, NMDOT and contractor) have all contributed to an extended amount of time to get to the point of awarding the design of this project. The bottom line is that it may be very difficult to get the design done by August 15, 2013. Even though this is a small project, there is a right of way taking involved which might slow things down. Please accept this email as a request to extend the time. Thank you.

Henry K. Corneles

---

From: Hunter, Jessica, NMDOT [mailto:jessica.Hunter@state.nm.us]
Sent: Friday, June 28, 2013 3:28 PM
To: Henry Corneles
Cc: Cindy Beakley; Albert Racelis; Don Bullard; Elwess, Alden L., NMDOT; Angie Guerrero
Subject: RE: LC00110Angie Guerrero
Yes, I got your message and spoke with Angie yesterday. The 8/15 deadline is in the project agreement and is pretty firm. The FY ’13 construction funding has to be obligated by the end of the fiscal year (9/30/13) which only gives us a few weeks to get all the paperwork and FHWA approvals in place.

Thanks,
Jessica

From: Henry Corneles [mailto:henryco@donaanacounty.org]
Sent: Friday, June 28, 2013 2:41 PM
To: Hunter, Jessica, NMDOT
Cc: Cindy Beakley; Albert Racelis; Don Bullard; Elwess, Alden L., NMDOT; Angie Guerrero
Subject: RE: LC00110Angie Guerrero

Jessica: I called you and left a message on 6/27. Not sure if you got it. We would like to talk about an extension to the August deadline. thanks

Henry K. Corneles

From: Hunter, Jessica, NMDOT [mailto:jessica.Hunter@state.nm.us]
Sent: Thursday, June 27, 2013 11:14 AM
To: Angie Guerrero
Cc: Henry Corneles; Cindy Beakley; Albert Racelis; Don Bullard; Elwess, Alden L., NMDOT
Subject: RE: LC00110

Hi Angie,

Just following up on the county’s award to Smith Engineering? Please keep in mind that the deadline for all certifications as well as the PS&E package is August 15, 2013.

Thanks,

Jessica Hunter, P.E.
Project Development Engineer

NMDOT, South Region Design
750 N Solano
Las Cruces, NM 88001
Office: 575-525-7343
Cell: 575-343-6125
Fax: 575-524-6060

From: Angie Guerrero [mailto:angieg@donaanacounty.org]
Sent: Wednesday, June 12, 2013 2:14 PM
To: Elwess, Alden L., NMDOT; Hunter, Jessica, NMDOT
Cc: Henry Corneles; Cindy Beakley; Albert Racelis; Don Bullard
Subject: Re: LC00110

Good Afternoon Alden,
The Board of County just approved the Request for Proposal Award to Smith Engineering yesterday June 11, 2013. The contract is now being finalized and should be ready in the next week or so. The County asks that this project not be put
on the inactive/unobligated list as it is underway now that its been formally approved. The County will continue updating you and Jessica Hunter with progress as the project goes along.

Henry/Cindy,
Please forward Alden Elwess and Jessica Hunter with a copy of the notice of award, contract and notice to proceed as soon as these are completed.

Thank you,

Angie Guerrero

On Jun 12, 2013, at 1:50 PM, "Elwess, Alden L., NMDOT" <Alden.Elwess@state.nm.us> wrote:

Angie:

Can you give me a status of subject project? the reason I am asking is, this project has not had any charges against and it is about to go on a list on inactive/obligated projects.