LAS CRUCES METROPOLITAN PLANNING ORGANIZATION
BICYCLE AND PEDESTRIAN FACILITIES ADVISORY COMMITTEE

AGENDA

The following is the agenda for the Las Cruces Metropolitan Planning Organization's (MPO) Bicycle and Pedestrian Facilities Advisory Committee meeting to be held on January 15, 2013 at 5:00 p.m. in the Doña Ana Commission Chambers, 845 Motel Boulevard, Las Cruces, New Mexico. Meeting packets are available on the Las Cruces MPO website.

The Las Cruces MPO does not discriminate on the basis of race, religion, sex, sexual orientation, gender identity, color, ancestry, serious medical condition, national origin, age, or disability in the provision of services. The Las Cruces MPO will make reasonable accommodation for a qualified individual who wishes to attend this public meeting. Please notify the Las Cruces MPO at least 48 hours before the meeting by calling 528-3043 (voice) or 528-3016 (TTY) if accommodation is necessary. This document can be made available in alternative formats by calling the same numbers list above. Este documento está disponible en español llamando al teléfono de la Organización de Planificación Metropolitana de Las Cruces: 528-3043 (Voz) o 528-3016 (TTY).

1. CALL TO ORDER ____________________________ Chair
2. APPROVAL OF AGENDA ______________________ Chair
3. ELECTION OF OFFICERS ______________________ Chair
4. PUBLIC COMMENT ____________________________ Chair
5. APPROVAL OF MINUTES _________________________
   5.1. October 16, 2012 (postpone) ____________________ Chair
6. ACTION ITEM ________________________________
   6.1. 2012-2015 Transportation Improvement Program Amendments ________ MPO Staff
7. DISCUSSION ITEMS _____________________________
   7.1. 2012-2015 Transportation Improvement Program Administrative Modifications 
       ____________________________ MPO Staff
   7.2. 2013 BPAC Goals ______________________________ MPO Staff
8. COMMITTEE and STAFF COMMENTS __________________ Chair
   8.1. Local Projects update _________________________ CLC, DAC, TOM, NMSU Staff
   8.2. NMDOT Projects update _________________________ NMDOT Staff
9. PUBLIC COMMENT ______________________________ Chair
10. ADJOURNMENT ________________________________ Chair
AGENDA ITEM:
6.1 2012-2017 Transportation Improvement Program Amendments

ACTION REQUESTED:
Review and recommendation for approval to the MPO Policy Committee

SUPPORT INFORMATION:
FY2012 Transportation Improvement Program Amendment Reports
Email from Mike Bartholomew, Transit Administrator
Email from Elizabeth Vega, CLC Grant Writer
Work Authorization for SRTS Coordinator
Award Letter for SRTS Infrastructure Funds

DISCUSSION:
On May 11, 2011, the MPO Policy Committee approved the 2012-2017 Transportation Improvement Program (TIP).

The following amendment(s) to the TIP have been requested:

<table>
<thead>
<tr>
<th>CN</th>
<th>FY</th>
<th>Agency</th>
<th>Project &amp; Termini</th>
<th>Scope</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>W100032</td>
<td>2013, 2014</td>
<td>Las Cruces MPO</td>
<td>SRTS Coordinator</td>
<td></td>
<td>Additional funding for FY 2013 &amp; 2014</td>
</tr>
<tr>
<td>TL0011</td>
<td>2014</td>
<td>City of Las Cruces</td>
<td>RoadRUNNER Transit</td>
<td>5 Dial-A-Ride vans</td>
<td>Project funded in FY 2014</td>
</tr>
<tr>
<td>Not yet assigned</td>
<td>2013</td>
<td>CLC, Las Cruces MPO, LCPS</td>
<td>SRTS Infrastructure; Various LCPS elementary and middle schools</td>
<td>Bike racks, crosswalks, flashers, signage, sidewalk repairs, etc.</td>
<td>Project awarded $500,000</td>
</tr>
</tbody>
</table>

These amendments will not affect any other projects currently listed in the TIP.
**Las Cruces Metropolitan Planning Area**

**Las Cruces Metropolitan Planning Organization**

**Transportation Improvement Program (TIP)**

<table>
<thead>
<tr>
<th>CN: W100032</th>
<th>Las Cruces MPO - PIN: 7</th>
<th>NMDOT Dist.: 1</th>
<th>County: Dona Ana</th>
<th>Municipality: N/A not applicable</th>
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</table>

**RT:** Proj Safe Routes to Schools Coordinator

**Category:** Miscellaneous

**Project Desc.:** SRTS Coordinator position at Las Cruces MPO

**Project Phases:**
- Environ. Document
- Prel. Engr.
- Design
- Right-of-way
- Construction
- Other

**Work Zone:** Routine

**Remarks:** (2-13-13) Add'l funding for FY 2013, 14

**PROGRAMMED FUNDS - Four Year Federal TIP by Funding Category**

<table>
<thead>
<tr>
<th>FUND SOURCE</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>4 Yr. TOTALS</th>
</tr>
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<tbody>
<tr>
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</tr>
<tr>
<td>Local Match</td>
<td>$0</td>
<td>$0</td>
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<td>$0</td>
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<tr>
<td>Safe Rts to Sch-Flex</td>
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<td>$64,281</td>
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<td></td>
<td>$128,562</td>
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<td>$64,281</td>
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<td></td>
<td>$128,562</td>
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**TIP Informational Years**

- 2017
- 2018

Saturday, January 12, 2013
Las Cruces Metropolitan Planning Area  Las Cruces Metropolitan Planning Organization  Transportation Improvement Program (TIP)

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<tr>
<td>RT:</td>
<td>Proj</td>
<td>RoadRUNNER Transit</td>
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<td>Fr:</td>
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<td>To:</td>
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</tr>
<tr>
<td>Project Desc.:</td>
<td>Buses and Bus-related Facilities</td>
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</tr>
</tbody>
</table>

Est. Proj. Cost: $361,446
Est. Letting:  
TIP Amendment Pending? ■

PROGRAMMED FUNDS - Four Year Federal TIP by Funding Category

<table>
<thead>
<tr>
<th>FUND SOURCE</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>4 Yr. TOTALS</th>
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TIP Informational Years

- 2013
- 2014
- 2015
- 2016
- 2017
- 2018

Saturday, January 12, 2013
**Las Cruces Metropolitan Planning Area** | **Las Cruces Metropolitan Planning Organization** | **Transportation Improvement Program (TIP)**

<table>
<thead>
<tr>
<th>CN:</th>
<th>Las Cruces MPO - PIN:</th>
<th>NMDOT Dist.:</th>
<th>County:</th>
<th>Municipality:</th>
<th>Length:</th>
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<td></td>
<td>76</td>
<td>3</td>
<td>Dona Ana</td>
<td>City of Las Cruces</td>
<td>0 Miles</td>
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</table>

**Lead Agency:** City of Las Cruces

**Est. Letting:**

**Proj** Safe Routes to School Infrastructure

**Fr:** Various elementary schools

**To:** Various middle schools

**Category:** Bike/Ped

**Project Desc.:** Design and install various infrastructure projects at elementary and middle schools. The schools and projects have been prioritized through the Las Cruces MPO SRTS Action Plan.

**Project Phases:**
- Environ. Document
- Design
- Construction

**Remarks:**

**PROGRAMMED FUNDS - Four Year Federal TIP by Funding Category**

<table>
<thead>
<tr>
<th>FUND SOURCE</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
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<th>4 Yr. TOTALS</th>
<th>2017</th>
<th>2018</th>
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<tbody>
<tr>
<td>State Match</td>
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<tr>
<td>Safe Rts to Sch-Infrast</td>
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<td>$500,000</td>
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</table>

**TIP Informational Years**

**Fed ID:** Construction

**Right-of-way**

**Prel. Engr.**

**Environ. Document**

**Other**

**Work Zone:**

**TIP Amendment Pending?**

**Saturday, January 12, 2013**
October 15, 2012

Mr. Tom Murphy, MPO Officer
Las Cruces Metropolitan Planning Organization
PO Box 20000
Las Cruces, NM 88004

RE: Work Authorization for SRTS Funds for SFY 2012 – LCMPO SRTS Coordinator

Dear Mr. Murphy:

This letter authorizes the Las Cruces Metropolitan Planning Organization (MPO) to seek reimbursement from the New Mexico Department of Transportation (NMDOT) for completion of tasks as specified in the amended current Las Cruces Unified Planning Work Program (UPWP) pertaining to the Las Cruces MPO Safe Routes to School (SRTS) Coordinator position. The total project amount is $128,562 at $64,281 per year; the Year 4 funding amount is outlined below.

The authorized expenditure level shall be as shown in the table.

<table>
<thead>
<tr>
<th>Source</th>
<th>Control Number</th>
<th>Project Number</th>
<th>Fiscal Year</th>
<th>Authorized Amount</th>
<th>Local Match</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>SRSI1 LU20</td>
<td>W100032</td>
<td>SRSI-7700(150)</td>
<td>SFY 2013</td>
<td>$64,281</td>
<td>$0</td>
<td>$64,281</td>
</tr>
</tbody>
</table>

Authorized funding amounts are based on the Pursuant to the Surface Transportation Extension Act of 2011, Part II, as Amended. This Work Authorization shall terminate on June 30, 2013; however, the Las Cruces MPO may submit invoices after the termination date for work completed prior to that date. This Work Authorization shall not be altered, changed, or amended except by an instrument in writing. If you have any questions, please contact Jessica Griffin at (505) 476-2155.

Sincerely,

[Signature]
Kathryn E. Bérdier, Deputy Secretary
Programs & Infrastructure

Date: 10/23/12

Cc: Mike Sandoval, Director, Planning Division
Jolene Herrera, Urban & Regional Planner, SRDC
Jessica Griffin, Supervisor, Government to Government Unit
Dorothy Shepherd, Line Manager, Planning Division
Richard Martinez, Bureau Chief, Procurement
Hi Andy,

We applied to FTA under their State of Good Repair grant opportunity to replace dial-a-ride vehicles. We were successful in our proposal and below is the basic info for the award.

Total project cost (minimum)= $335,000
**FTA awarded:** $278,050 (up to 83% of total project cost)
CLC minimum match: $56,950
To be purchased in FY 2014...

The estimate we used for the grant application was $67,000.00 per paratransit vehicle. That means this award would pay for 5 dial-a-ride vehicles. I’m attaching the Notice of Award that was forwarded through Mike’s office. Let me know what other information you need/forms filled out so we can include this project on the TIP (STIP).

Thanks!

Elizabeth Vega
Grant Writer
City of Las Cruces
Phone: (575) 541-2717
elizabeth.vega@las-cruces.org
All –

I received some good news today from Senator Bingaman’s office.

The City had submitted a couple of FTA State of Good Repair (SGR) grant applications. We were awarded $278,050 for replacement of Dial-a-Ride vehicles. This grant can be used for up to 83% of the cost of vehicle replacement.

I did look at the FTA website and it appears that we did not get any SGR grant funding for replacing three aging fixed-route buses that are due for replacement.

Mike Bartholomew, CCTM  
RoadRUNNER Transit Administrator  
City of Las Cruces, NM

Phone: (575) 541-2500  
Fax: (575) 541-2545  
TTY: (575) 541-2541

It is the mission of RoadRUNNER Transit to provide safe, dependable and convenient transportation services to the citizens of Las Cruces.

Mike:
Hope you had a good weekend.  
Jeff was notified this morning of this FTA SGR grant to purchase paratransit vehicles.  
congratulations on this grant and on the groundbreaking for the city’s new intermodal transit center.  
regards,  
dan alpert
Notice Of Grant Award

Title: FY2012 State of Good Repair Program

DOT Agency Disbursing Funds: Federal Transit Administration

Project Name/Number:

Award Recipient City of Las Cruces

City/Country/State Las Cruces, NM

Place of Performance Las Cruces

Entitle Amount $ 0.00

Discretionary Amount $ 278,050.00

Total Grant Amount $ 278,050.00

DOT Regional Office/Telephone Number Kate Webb 202/366-4043

Description:

Paratransit Vehicle Replacements.

This project was selected on a competitive basis through the FY 2012 State of Good Repair Program. A completed grant application must be submitted through an FTA Regional office before funds can be awarded. It should also be noted that for the purchase of buses, because it is impossible to determine at this stage where buses purchased will operate within a given transit agency service area, all potentially impacted Congressional Districts are identified.

The City of Las Cruces, one of the fastest growing places in the state of New Mexico, will purchase replacement paratransit vehicles for use in the Dial-a-Ride program. Maintaining a robust public transit system will help resolve growth-related issues of increasing traffic on the region’s roadways.
December 10, 2012

David Weir
Director
Community Development
PO Box 20000
Las Cruces, NM 88004

Dear Mr. Weir:

It is my pleasure to inform you that the New Mexico Department of Transportation (NMDOT) selected the City of Las Cruces to receive a Safe Routes to School (SRTS) Phase 2 infrastructure award of up to $500,000 for the projects as outlined in the December 6, 2012 letter of intent (which may be modified). The City was selected for this SRTS funding because of the on-going SRTS efforts of the City and the Las Cruces Metropolitan Planning Organization (LCMPO).

Congratulations and we look forward to working with you to make walking and bicycling to school a safe, appealing and accessible transportation option for our children.

If you have any questions, please contact Jessica Griffin, Government to Government Unit Supervisor, at (505) 476-2155.

Sincerely,

Michael R. Sandoval
Director
Transportation Planning and Safety Division

Cc: Devashree Desai, Safe Routes to School Planner, LCMPO
    Tom Murphy, MPO Officer, LCMPO
    Brian Denmark, Assistant City Manager/COO, City of Las Cruces
    Jessica Hunter, Project Development Engineer, South Region Design, NMDOT
    Jolene Herrera, Urban and Regional Planner D1 & D2, South Region Design, NMDOT
AGENDA ITEM:
7.1 2012-2017 Transportation Improvement Program Administration Modifications

ACTION REQUESTED:
None

SUPPORT INFORMATION:
FY2012 Transportation Improvement Program Amendment Reports
Email from Mike Bartholomew, Transit Director
Email thread between Jolene Herrera, NMDOT Planner, and MPO staff

DISCUSSION:
On May 11, 2011, the MPO Policy Committee approved the 2012-2017 Transportation Improvement Program (TIP).

The following administrative modification(s) to the TIP have been processed:

<table>
<thead>
<tr>
<th>CN</th>
<th>FY</th>
<th>Agency</th>
<th>Project &amp; Termini</th>
<th>Scope</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>TL00010</td>
<td>2013-2016</td>
<td>City of Las Cruces</td>
<td>RoadRUNNER Transit</td>
<td>Transit Operations</td>
<td>Funding update based on FY 2013 appropriations</td>
</tr>
<tr>
<td>TL00013</td>
<td>2013-2016</td>
<td>City of Las Cruces</td>
<td>RoadRUNNER Transit</td>
<td>Support Equipment and Facilities</td>
<td>Funding update based on FY 2013 appropriations</td>
</tr>
<tr>
<td>1100830</td>
<td>2014</td>
<td>NMDOT</td>
<td>I-10; MP 141-143</td>
<td>Reconstruction of bridges @ University and Union</td>
<td>Termi changed from MP 141.82-142.11 to MP 141-143</td>
</tr>
</tbody>
</table>

These administrative modifications will not affect any other projects currently listed in the TIP.
**Las Cruces Metropolitan Planning Area**  
**Las Cruces Metropolitan Planning Organization**  
**Transportation Improvement Program (TIP)**

- **CN:** TL00010  
- **Fed ID:** TL00010  
- **NMDOT Dist.:** 1  
- **County:** Dona Ana  
- **Municipality:** City of Las Cruces  
- **Length:** 0 Miles

**Lead Agency:** City of Las Cruces  
**Project Desc.:** Operating Assistance

**Est. Proj. Cost:** $2,583,406  
**Est. Letting:**

**Remarks:** PROGRAMMED FUNDS - Four Year Federal TIP by Funding Category

<table>
<thead>
<tr>
<th>FUND SOURCE</th>
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<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>4 Yr. TOTALS</th>
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<tbody>
<tr>
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**TIP Informational Years**

- **Work Zone:**
- **IP Amendment Pending?** □
**Las Cruces MPO - PIN:** 21

**CN:** TL00013

**Fed ID:** TL00013

**NMDOT Dist.:** 1  
**County:** Dona Ana  
**Municipality:** City of Las Cruces

**Lead Agency:** City of Las Cruces  
**Length:** 0 Miles

**RoadRUNNER Transit**

**Proj**

**Fr:** To:

**Category:** Transit

**Project Desc.:** Support Equipment and Facilities

**Est. Proj. Cost:** $106,286

**Est. Letting:**

**TIP Amendment Pending?** □

**Programmed Funds - Four Year Federal TIP by Funding Category**

<table>
<thead>
<tr>
<th>FUND SOURCE</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
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<th>4 Yr. TOTALS</th>
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**TIP Informational Years**

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<tr>
<th></th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
</table>

**Remarks:** Admin Adjust

**Saturday, January 12, 2013**
**Las Cruces Metropolitan Planning Area** | **Las Cruces Metropolitan Planning Organization** | **Transportation Improvement Program (TIP)**

<table>
<thead>
<tr>
<th>CN: 1100830</th>
<th>Las Cruces MPO - PIN: 26</th>
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<td>Length: 2 Miles</td>
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<tr>
<td>RT: 100010</td>
<td>Proj Interstate 10 Bridge Replacement and Rehabilitation</td>
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<tr>
<td>Fr: MP 141</td>
<td>To: MP 143</td>
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</tbody>
</table>

**Category:** Highway & Bridge Preservation (4Rs)

**Project Desc.:** Bridge Replacement & Rehabilitation Project on I-10 Bridges: University Ave. 7264, 7265 (Ramp E, MP 141.82) & Union Ave 7266, 7267 (MP 142.11)

**Remarks:** CN Change from 3961; change in funding sources; additional funds: $605,016; (9-12-12) New TIP Funding Sources; Moved from 2013 to 2014; (1-12-13) Admin Mod - Termini milepost change

**Programmed Funds - Four Year Federal TIP by Funding Category**

<table>
<thead>
<tr>
<th>FUND SOURCE</th>
<th>2013</th>
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<th>2016</th>
<th>4 Yr. TOTALS</th>
<th>TIP Informational Years</th>
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**TIP Informational Years**

- 2017
- 2018

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Saturday, January 12, 2013
Hi Andy – just getting back to you on your TIP questions...

The 50% apportionment of 5307 funds for FY2013 is $910,864. Assuming the remainder of FY13 gets funded, Las Cruces should get $1,821,728 in 5307 funding. This would affect control #s TL00010 and TL00013 in our TIP. For FY 13-15, I would just assume the $1,821,728 in annual apportionment of 5307 funds. The projects listed in TL00013 are related to the same apportionment; The amounts in TL00013 are OK, but the amounts reported in TL00010 should be adjusted down so that TL00010 and TL00013 total to the estimated 5307 apportionment.

There is no funding for TL00011 for bus replacement other than what Elizabeth reported to you for the paratransit vans under the State of Good Repair program. We certainly want to keep applying for new SOGR funds because we desperately need to replace 3 of our oldest buses.

Let me know how we should best reflect this in the TIP. Thanks.

Mike Bartholomew, CCTM
RoadRUNNER Transit Administrator
City of Las Cruces, NM

Phone: (575) 541-2500
Fax: (575) 541-2545
TTY: (575) 541-2541

It is the mission of RoadRUNNER Transit to provide safe, dependable and convenient transportation services to the citizens of Las Cruces.
Good morning Andy,

I agree, this should be handled as an admin adjustment.

Thanks,

Jolene

---

I would suggest that CN 1100830 be handled as an Admin Adjustment.
What your thoughts? Thanks

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Andrew Wray
Planning Technician
Las Cruces Metropolitan Planning Organization
P.O. Box 20000
Las Cruces, NM 88004
(575) 528-3070
(575) 528-3155 (fax)
LAS CRUCES METROPOLITAN PLANNING ORGANIZATION
BICYCLE AND PEDESTRIAN FACILITIES ADVISORY COMMITTEE
DISCUSSION FORM FOR THE MEETING OF January 15, 2012

AGENDA ITEM:
7.2 2013 BPAC Goals

ACTION REQUESTED:
None

SUPPORT INFORMATION:
August 17, 2012 BPAC Facility Subcommittee Report

DISCUSSION:
The purpose of this discussion item is to identify goals to accomplish in 2013 for the BPAC and the Facility Subcommittee.

Note to MPO from George Pearson (1-8-2013):
The committee would want to identify what we had discussed in the subcommittee as an overall goal. That is, prepare as appendices for the transportation plan some best practices for lane striping at intersections to accommodate bicyclists and a separate list of problem facilities that should be considered for improvement when possible.

Nathan Small, during council sessions, had mentioned expanding the trail system (and it sounded like there was agreement from council). This might fit into a goals discussion, or might just be something that will happen later in the year.
Bicycle and Pedestrian Facilities Advisory Committee

Subcommittee meeting

August 16, 2012

In attendance: George Pearson, BPAC Chair; Jolene Herrera, NMDOT Rep; Andy Hume, MPO staff

GOAL 1: Development of Facility Best Practices

STRATEGY 1: Early coordination with all agencies

STRATEGY 2: Sketching scenarios

STRATEGY 3: Education and encouragement to use best practices

STRATEGY 4: Amendment to Transport 2040 as Appendix

GOAL 2: Identify Deficient Facilities

STRATEGY 1: Early coordination with all agencies

STRATEGY 2: Identify deficiencies through data collection and analysis, to the extent possible

STRATEGY 3: Categorize proposed improvements (projects)

STRATEGY 4: Offer as amendment to Transport 2040